

ConfidentialMEDICAL COUNCIL OF INDIA**ASSESSMENT FORM FOR 150 ADMISSIONS REPORT**

Part A-I

(to be filled by the Institution)

1.1 Type of Assessment U/S 10A-regular/compliance: Letter of Intent ( ) / Letter of Permission ( ), 1<sup>st</sup> renewal ( ), 2<sup>nd</sup> renewal ( ), 3<sup>rd</sup> renewal ( ), 4<sup>th</sup> renewal ( ), 5<sup>th</sup> renewal ( )

U/S 11(2) - Regular : Recognition (✓), U/S 19 Continuation of Recognition ( )

Name of the Institution : University College of Medical Sciences & Guru Teg Bahadur Hospital

Address : Dilshad Garden, Delhi-110095.

Telephone No. : 011-22582106 (Direct), 011-22592072-74

E-mail : principal@ucms.ac.in

Fax : 011-22582105

Website : www.ucms.ac.in

Management : Government

Applicants Regn. no. : MCI-37(1)(Recog/RI-20)(UG)/2013-Med. received via email dated 27<sup>th</sup> March, 2014

Assessment Date : 4<sup>th</sup> & 5<sup>th</sup> April, 2014

Last Assessment Date : 11<sup>th</sup> & 12<sup>th</sup> December, 2013

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**Particular of Assessors :**

Name of the Assessors	Correspondence Address	Phone # Off./ Res./ (Mobile)	Email
Dr. R. K. Singh	Professor, Forensic Medicine, Pt. J. N. M. Medical College, Raipur, Chhattisgarh.	09893071042	drksingh.fmt@gmail.com
Dr. Elangovan S.	Professor, Deptt. of Orthopaedics, Coimbatore Medical College, Coimbatore, Tamilnadu.	09443754050	<a href="mailto:elangovanortho77@gmail.com">elangovanortho77@gmail.com</a>
Dr. D. T. Venkatesha	Professor, Deptt. of Microbiology, Hassan Institute of Medical Sciences, Hassan, Karnataka.	09448262118	venkatdt2002@yahoo.co.in

Letter of Consent from University : Annexure-I

**Validity**

Affiliating University Code : The institution is affiliated to Delhi University, Delhi Ord. XX-D of Delhi University states that "The University College of Medical Sciences, founded by the University", shall be run as a University Maintained Institution.

Academic Year : 2014-15

No. of seats as per Essentiality Certificate : 150 students per year.

**Validity**

APPEND AS ANNEXURE -I

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Note:

1. All rows/columns must be filled.
2. 'Not Applicable' should be clearly written wherever a required information is not relevant.
3. Prescribed requirements of infrastructure & faculty may be checked from the attached annexure 1 & 2.
4. All pages of the report are to be signed by all the three assessors and Dean/Principal.
5. In LOI/LOP for increase of seats from 50-100, the requirement will be counted after stage of recognition for 50 seats.

1.2 For LOI/LOP ONLY:

(a) Location: The applicant college is located in Dilshad Garden of Delhi of Delhi state.

(b) The College has following plots of land:

Plot #	Survey #	Place	Area	Remarks if any
<u>Copy of site plan is attached as Annexure-II</u>				

- (c) The campus is divided into 3 parts, if not unitary distance between parts. Unitary
- (d)\* Attested copy of ownership certificate to be enclosed : As it is Govt. land and this institution is Govt. Institution.
- (e)\* Land use conversion to Non-Agricultural. : yes

1.3\* Building Plan approval from the competent authority: Delhi Govt. of NCT of Delhi.

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1.4 **Buildings:** The medical college occupies a Ground + Five storied building.

The hospital is located in a separate building. yes (Ground + Seven storied)

OPD block is part of the hospital building/in a Ground + 3 storied separate OPD block connected by a corridor with the hospital building. Space is adequate for all teaching activities in all the departments and also for central facilities. Total floor area available is: 91788.76 sq.m. (Hospital including OPD)

College: 13591.80 sq.m.

Hospital (including OPD): 91788.76 sq.m.

Area added since last inspection : An old already existing building has been renovated and restructured as new Lecture Theatre with capacity of 250 students.

Are the staff facilities and space adequate: yes

1.5 Nearest airport : 40 kms.

1.6 Nearest Railway Station : 5 kms. (Anand Vihar)

1.7\* Construction : approved by Govt. of NCT of Delhi

1.8\* Water Supply : Through Municipal Borewells. (Annexure-A-II (A))

1.9\* Electric supply : Sanctioned Load : Provided by CPWD. (Annexure-A-II (B))

1.10\* Generators : available, Available load approx. 3000 KVA (Annexure-A-II (B))

1.11\* Drainage & sewage disposal: Managed by Municipal Corporation of Delhi (Annexure-A-II (C))

\* THE ABOVE INFORMATION TO BE SUPPLIED WITH SUB-COMPONENTS AS ANNEXURE-II

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## (DETAILS TO BE SUBMITTED)

1.12 Date and number of last annual admission with details (not applicable for LOI/LOP) (Annexure-II)

1.13 Pre-requisite for admission to MBBS course, total no. of seats:

Category	No. admitted	Dates of admission	
		Commence	End
S.C.	22	20.07.2013	30.09.2013
S.T.	12		
Backward	41		
General	75		
Management	NIL		
State quota	NIL		
Others (NRI, Sports etc.)	NIL		
Total	150		

1)(a) Eligibility criterion as per Graduate Medical College as per Section 4 & 5 complied with?

Yes

(b) Name of the qualifying examination :

NEET - 2013

2) Any Admission after cut-off date?  
(If yes, give details) mention the cut off date

No

3) Any Admission made over & above the sanctioned seats? (If yes, give details)

No

APPEND AS ANNEXURE -III

## 1.14 Annual Budget: College

Year	2010-2011 (Rs. in lacs)	2011-2012 (Rs. in lacs)	2012-13 (Rs. in lacs)	2013-14 (Rs. in lacs)
Salary				
- Doctors				
- Resident Doctors	4767.07	4767.09	5047.42	6646.65
- Other Staff				
Technical Training				
Library & Education				
Maintenance	188.58	208.58	250.00	270.00
Contingencies				
Others	216.03	467.15	556.33	367.45
Total	5171.68	5442.82	5853.75	7277.10

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**Hospital**

Year	2010-2011 (in lakhs)	2011-2012 (in lakhs)	2012-13 (in lakhs)	2013-14 (in lakhs)
Salary				
- Doctors				
- Resident Doctors	9900.2	13167.11	12300.00	
- Nursing Staff				
- Other Staff				
Diet	6600.5	4912.42	4430.00	
Drugs				
Contingencies	634.5	3846.62	2400.00	
Others	-	-	-	
Total	17135.2	21926.15	19130.00	

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**Postgraduate Courses:** The institution conducts postgraduate courses as under:

**Degree Courses:**

Name of the Course	Recognition status	Number Permitted	Number admitted last year
Medicine	Recognised	15	15
Surgery	Recognised	16	16
Paediatrics	Recognised	6	6
Obst. & Gynae	Recognised Permitted	6 6	12
Anaesthesia	Recognised	12	12

Ophthalmology	Recognised	4	4
ENT	Recognised	4	4
Radio-diagnosis	Recognised	6	6
Orthopaedics	Recognised	9	9
Com. Med.	Recognised	9	9
Microbiology	Recognised	7	7
Pharmacology	Recognised	8	2
Pathology	Recognised	14	14
Anatomy	Recognised	7	1
Physiology	Recognised	7	3
Biochemistry	Recognised Permitted	1 1	2
Forensic Med.	Recognised	7	1
Dermatology	Recognised Permitted	2 1	3
Pedo. & Prev. Dentistry	Permitted	2	2

**Diploma Courses:**

Name of the Course	Recognition status	Number permitted	Number admitted last year
DCH	Recognised	3	3

APPEND AS ANNEXURE - IV

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1.16 Paramedical staff (Nos.): Give details of technicians department wise:

Department	Technician	Assistant	Attendant	Other
Radiology				
Biochemistry				
Microbiology				
Serology				
Heamatology				
Histo-pathology				
Cytopathology				
OT				
Anesthesia				
Blood Bank				
Labour Room				
Emergency Room				
CSSD				
Mortuary				
Laundry				
Electrical				
Housekeeping				
Bio-medical				
BWM (Biomedical Waste Management)				
Pharmacy				

List Attached: Annexure-V

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Department	Technician	Assistant	Attendant	Other
Anatomy	List Attached: Annexure-V			
Biochemistry				
Physiology				
Microbiology				
Pathology				
Forensic Medicine				
Community Medicine				
Pharmacology				
UHC				
RHC				

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**1.17 Nursing Staff available:**

**Total Nursing Staff**

Chief Nursing Officer (1: >=500 beds)	Nursing Supdt. (1: >=250 beds)	DNS (1: 300 beds)	ANS (1 ANS: 150 beds)	Staff Nurses (1:30 beds)	Total
-	1	5	34	791	831

*Kindly give the deployment from the above mentioned total strength of nursing staff*

**ICUs (1:1 in ICUs & 1:3 in HDUs)**

MICU	SICU	PICU	ICCU	RCU	Total

**OTs (1:2 for Major Surgery & 1:1 for Minor Surgery)**

OT (Gen Surg)	OT (Obs)	OT (ENT)	OT	Staff Nurses	Total

**Wards (1:6)**

Gen Medicine	Gen Surgery	Pediatrics	OBS & GYN	Pulmonary Med	Total

Psychiatry	Dermatology	Orthopedics	Ophthal	ENT	Total

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Labour Rooms (1:1 per table) Actual:

Emergency Room (1:100 patients) Actual:

Infection Control Nurse (1:250 beds) Actual:

OPD (1:100 patients) Actual:

25% Leave Reserves should be factored in the total strength of nursing staff

**1.18 Medical Education Unit (MEU):**

Available as per regulations : Yes

Name of the MEU coordinator : Prof. Navjeevan Singh, Hony. Coordinator , Dept. of Pathology, UCMS.

Details of affiliated faculty : As per Annexure-VI attached.

Details of the Orientation programme and Basic Course Workshop undergone by MEU Coordinator : As per Annexure attached.

Name of the MCI Regional Centre where above training has been undertaken by MEU Coordinator and dates of training : As per Annexure attached.

Details of faculty who have undergone basic course workshop in *Medical Education Technology* at the allocated MCI Regional Centre : MAMC Recognized Centre

Details of Basic Course Workshops in *Medical Education Technology* conducted by MEU under supervision by allocated Regional Centre : As per Annexure attached.

Feedback evaluation of workshops by observer from Regional Centre and action taken on the Observer Report

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1.19 Continuing Medical Education : Details of CMEs/workshop organized by the college held in the past 1 year: Appended (Annexure-VI)

Details of the credit hours awarded for the past one year (details / comments in annexure II)

1.20 College Council : Appended (Annexure-VII)

- Name, designation, contact no. and address of the President & Secretary. : Annexure - Appended
- Composition of the Council (HODs as members & Principal / Dean as chairperson) Annexure - Appended
- No. of times the College Council meets per year (min 4) : 6 times in a year
- Action taken report on College Council Meetings

1.21 Students Union (optional):

Name, contact no. & address of the President & Secretary : Annexure-VIII

1.22 College Website: All the desired details pertain to the College are available on the website, i.e., [www.ucms.ac.in](http://www.ucms.ac.in).

Sr. No.	Details of information	Provided
1	Dean, Principal & M.S.	✓
2	Staff-Teaching & Non Teaching*	✓
3	CME, Conference, academic activity conducted	✓
4	Awards, achievements received by the faculty.	✓
5	Affiliated university and its VC & Registrar.	✓
6	Details of the MCs infrastructure a) Academic Facilities (LT, Demo rooms, Common rooms, Labs, Library, Skill lab,	The complete details are available on the website.

	Computer Lab, Auditorium): b) Hospital: c) Residential Facilities: Hostel, Cafeteria, Mess, d) Recreation Facilities: Indoor & Outdoor e) Medical Facilities for Students & Staff	The complete details are available on the website.
7	Citizen Charter	✓
8	List of students admitted category wise (UG & PG) in current and previous year.	Available
9	Results of all examinations in previous year.	All the results in respect of the MBBS students are available on the College website.
10	Details of members of the Anti Ragging Committee Members with contact details including landline Ph. mobile, email etc. (Annexure-IX).	A Disciplinary Resource Committee/ Anti-Ragging Committee consisting of the faculty members and officials of College is available on the College's website.
11	Toll free number to report ragging.	1800-180-5522
12	No. of ragging cases reported to Anti Ragging Committee and Action taken by Anti Ragging Committee.	No such case has been reported till date

\* Drop down menu - department wise; details of teaching & non teaching staff to be incorporated in the web site

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(a) Clinical material (\*Random verification of any 3 months to be done by the assessor)

Item	Daily average (for last 3 randomly selected months )			Day of assessment	Remarks
	Aug.2013	Sept.13	Oct.,13	4 <sup>th</sup> April, 2014 Till 1:00 pm	
O.P.D. attendance	3068	4849	3274	5125	
Casualty attendance	797	832	801	380	
No of admissions per day	264	271	255	109	
No. of discharges	-	-	-	-	
Bed occupancy %	-	-	-	-	
<b><u>Operative Work</u></b>					
No, of major surgical operations	34	41	33	51	
No. of minor surgical operations	14	26	23	13	
No. of normal deliveries	51	49	32	13	
No. of caesarean sections	11	09	11	04	

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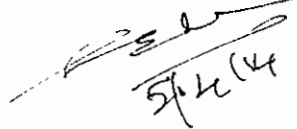
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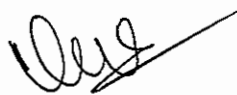
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	Aug.2013		Sept., 2013		Oct., 2013		4 <sup>th</sup> April, 2014	
	O.P.D	I.P.D	O.P. D	I.P.D	O.P.D	I.P.D	O.P.D	I.P.D
<b><u>Radiological Investigations</u></b>								
X-ray	607	28	585	27	531	24	415	22
Ultrasonography	96	35	89	33	108	40	75	32
Special investigations (Fluroscopy etc)	-	-	-	-	-	-	-	-
C.T.	34	16	37	18	35	16	13	7
Others	-	-	-	-	-	-	-	-
<b><u>Laboratory Investigations</u></b>								
Biochemistry	781	665	399	339	1253	1067	370	301
Microbiology	146	135	103	94	107	99	152	85
Serology	55	50	80	74	57	53	331	49
Haematology	749	175	847	198	670	157	497	130
Histopathology	601		558		295		36	
Cytopathology	32	10	37	12	29	09	42	20
Others (Fluid)	137	58	90	38	106	43	280	40
Virology	62	26	80	34	105	45	70	29

(b) I hereby given an undertaking that :

- (i) The college will admit students only after getting clearance from Govt. of India / Board of Governors;
- (ii) In case, the declaration made by me is found to be false in any material point then necessary Civil / Criminal proceedings, including prosecution under Section 199 of the Indian Penal Code, 1860, may be initiated against me by the Competent Authority.

  
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Signature with stamp  
Dean/Principal/Director

Faculty of  
University of Applied Sciences  
& Gura, Sector Industrial  
Shahdara, Delhi-110095

Signatures of the Coordinator/Assessors:

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MEDICAL COUNCIL OF INDIA

## ASSESSMENT FORM FOR 150 ADMISSIONS REPORT

## Part A-II

(to be filled by the Assessors)


1 Type of Assessment U/S 10A-regular/compliance : Letter of Intent ( ) / Letter of Permission ( ), 1<sup>st</sup> renewal ( ), 2<sup>nd</sup> renewal ( ), 3<sup>rd</sup> renewal ( ), 4<sup>th</sup> renewal ( ), 5<sup>th</sup> renewal ( ) included in Landscape format (Appendix 1)

U/S 11(2)-Regular/compliance: Recognition (✓), u/s 19 Continuation of Recognition ( )

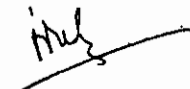
Name of the Institution	:	University College of Medical Sciences		
Address	:	Dilshad Garden, Delhi-110095.		
Telephone No.	:	011-22582106		
E-mail	:	<a href="mailto:principal@ucms.ac.in">principal@ucms.ac.in</a>		
Assessment Date		4 <sup>th</sup> & 5 <sup>th</sup> April, 2014	Last Assessment Date:	11 <sup>th</sup> & 12 <sup>th</sup> Dec., 2013

Particulars of Assessors

Name of the Assessors	Correspondence Address	Phone # Off./ Res./ (Mobile)	Email
Dr. R. K. Singh	Professor, Forensic Medicine, Pt. J. N. M. Medical College, Raipur, Chhattisgarh.	09893071042	<a href="mailto:drksingh.fmt@gmail.com">drksingh.fmt@gmail.com</a>
Dr. Elangovan S.	Professor, Deptt. of Orthopaedics, Coimbatore Medical College, Coimbatore, Tamilnadu.	09443754050	<a href="mailto:elangovanortho77@gmail.com">elangovanortho77@gmail.com</a>
Dr. D. T. Venkatesha	Professor, Deptt. of Microbiology, Hassan Institute of Medical Sciences, Hassan, Karnataka.	09448262118	<a href="mailto:venkatdt2002@yahoo.co.in">venkatdt2002@yahoo.co.in</a>

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The College has following plots of land:

The campus is.	Unitary
Proof of ownership & possession verified from original records at the time of Establishment of medical college/verified	Yes, it is a Govt. of NCT of Delhi land. (copy of Layout attached) Annexure-I

**Dean/Principal:** Dr. O.P. Kalra, M.D., DM (Nephrology) with 35 years of teaching experience and 11 years and 11 months of administrative experience. He is also holding the post of Professor in the Department of Medicine.

Dean Office is located in Main Block of the college/building along with the administrative block. Adequate space (as per MSR guidelines by MCI) and other required facilities (as given in the table below) are provided/not provided to the administrative staff.

Office Space Requirement	Space (m)	Comments (Yes / No)
Dean Office	80 sq.m	YES
Principal's Office		
Staff Room	60 sq.m	YES
College Council Room	100 sq.m	YES

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**Medical Education Unit (MEU):**

Available as per regulations	: Yes
Name of the MEU coordinator	: Prof. Navjeevan Singh, Hony. Coordinator
Name, Designation & Experience of affiliated faculty	: Appended (Annexure-II)
Name of the MCI Regional Centre where above training has been undertaken	: Appended (Annexure-II)
Details of the Orientation programme and Basic Course Workshop undergone by MEU (No. of programmes organized during Academic year, No. of People attended, proceedings (to be verified at the time of assessment))	: Appended (Annexure-II)
Date/s of the above workshops	: Appended (Annexure-II)
Details & Duration of Workshops in Medical Education Technology conducted by MEU	: Appended (Annexure-II)
Details of faculty who have undergone basic course workshop in <i>Medical Education Technology</i> at the allocated MCI Regional Centre	: MAMC Regional Centre, New Delhi.
Feedback evaluation of workshops and action taken reports on the basis of feedback obtained (comments in the Annexure I)	:

(APPEND ABOVE DETAILS AS ANNEXURE-I, TO BE FILLED BY THE MC AND VERIFIED BY ASSESSOR).

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Continuing Medical Education :

and Details of CMEs/ workshop organized by the college held in the past year	:	Appended (Annexure-III)
Details of the credit hours awarded for the past one year (details / comments in ANNEXURE III)	:	

College Council : APPEND AS ANNEXURE-IV

Name, designation, contact no. and address of the President & Secretary.	:	Appended (Annexure-IV)
Composition of the Council (HODs as members & Principal / Dean as chairperson)	:	Appended (Annexure-IV)
No. of times the College Council meets per year (min 4)	:	6 times a year
Details of college Council meetings where students Welfare was discussed and Action taken report (details / comments)	:	Appended (Annexure-IV)

Students Union (optional):

Name, contact no. & address of the President & Secretary	:	Constituted - Appended (Annexure-V)
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7 Pharmacovigilance Committee: Present

If present, append record of activity as ANNEXURE VI (Composition, frequency of meetings, minutes of the meetings & action taken report to be checked and appended)

3 Examination Hall-cum-auditorium:

	Requirement	Available
Area	1200 sq. mts.	There is one Examination Hall having area of 260 sq. mt. with seating capacity of 180 students, but there is no auditorium in the College Building. It is informed that the College being a constituent College of University of Delhi, it utilizes the auditorium of the University which has capacity of approx. seating arrangements 750.
Capacity	750	

9 Location & arrangement of building for

Preclinical	:	In the College Building
Para clinical	:	In the College Building
Clinical	:	In the Hospital Building.

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## Lecture Theatres:

	Medical college		Hospital	Comments
	180 seating capacity reqd.	250 seating capacity reqd.	150 seating capacity reqd.	
Number	<u>Three</u>	<u>One</u>	<u>One</u>	
Capacity	<u>180 each</u>	This Lecture Theatre has a capacity to accommodate 350 students.	<u>75 persons</u>	
Type (Gallery)	<u>Yes</u>	<u>Yes</u>	<u>No</u>	
A/C	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	
A.V. Aids (LCD / / VPS/ OHP)	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	
Facility for E-class	<u>Yes</u>	<u>Yes</u>	<u>No</u>	

## Library

Area	:	2400 sq.mtr.
Seating Capacity	:	300 (150+150)
Books	:	18628
Journals (Indian + Foreign)	:	187 (Indian 50 and Foreign 137) + E-Journals facility available.

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Staff available

Librarian	Presently Asstt. Librarian is officiating
Assistant Librarian	One
Others	1) Professional Assistant - 1; 2) Library Assistant - 3; 3) Jr. Assistant - 1; 4) Library Attendant - 8
Working hours	Main Library - 9:00 am to 12:00 midnight. Reading Room - 24 hours
Open on Sundays and Holidays	Only Reading Room is opened rest remain closed.

PEND AS ANNEXURE-VII the list of books and journals 2013.

2 Common Room for Boys : The Common Room for Boys and Girls located in the College block having capacity of 50 students in each along with attached toilet for Girls' Common Room. There is a toilet facility for boys adjacent to the Boys' Common Room. However, in addition to this, there is one large Common Room (approx. 150 sq. mt. each) with capacity for approx. 150 students each in Boys as well as Girls' Hostel respectively provided with facility for television, sofa-sets, gymnasium and other in-door games.

In addition to this, there is one large Reading Room (approx. 100 sq. mt.) in Boys' Hostel and there is a Reading Room (approx. 60 sq. mt.) in Girls' Hostel.

3 Central Photography cum AV Aids: Available YES  
Staff Available  
Equipments Available

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Hostel: Location - within campus.

Hostels	Number	Rooms	Capacity	Furnished (Y/N)	Toilet Facility Adequate/ Inadequate	Mess (Y/N)	Adequate as per norms: Y/N
Students	2 Boys	522	522	YES	Adequate	YES	YES
	1 Girls	180	180				
Interns	1	40	40 (20 rooms from the boys/ girls hostels are being utilized for Interns)	YES	Adequate	YES	YES
Residents/ PG	1	104	130	YES	Adequate	YES	YES
Nurses	240 (Pupil) +20 (Staff Nurse)	140+20	140x2=280 (Twin sharing for pupils) 20 for Staff Nurse	YES	Adequate	YES	YES

Comments: Hostel facility adequate

1:15 Residential Quarters:

Teaching	:	296
Non-Teaching	:	198
Total	:	494

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## 6 Recreational Facilities:

Outdoor games	Yes
Play field/s	Yes
Type of games	Football, Hockey, Cricket, Basket Ball and Volley Ball
Indoor games facilities	Yes
Gymnasium	Available

## 7 Student Welfare Activities: (Documents to be seen)

Involvement in decision making in curriculum structuring	:	No
Involvement in decision making in extra-curricular activities	:	Yes
Students Grievance handling mechanism in place	:	Yes

## 8 Gender Harassment Committee: (Documents to be seen at the time of assessment)

Requirement as per Supreme Court Order. : Constituted. Copy of the constitution of the committee is attached. (Annexure: VIII)

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*Signature*

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*Signature*

TEACHING HOSPITAL

Name of the Hospital: Guru Teg Bahadur Hospital

Owned by: Government of NCT of Delhi

Name of the Medical Superintendent: Dr. B. K. Jain, M.S. (General Surgery), Director Professor in General Surgery.

Office Space Requirement	Comments
Medical Supdt's Office	Fully furnished (75 sq. mt.) - Adequate
Office Space	Approx. 1000 sq. mtr. - Adequate

Teaching and other facilities : (Scale of accommodation to be incorporated)

OPD Timings	:	9:00 A.M. to 1:00 P.M. and 2:00 P.M. to 4:00 P.M.
Separate Registration areas for male/female patients available	:	Yes
Separate Registration counters for OPD/IPD	:	Available
Are the Registration counters computerized	:	Yes
Staff for registration center	:	Adequate
Waiting areas for above patients available	:	Yes
No. of rooms for examination of patients (Reqd 4 per major departments - Surgery, Medicine, OBG and GYN and Paediatrics)	:	Available 7 - 9 in each Deptt.

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Capacity of teaching area (30 students /department reqd)	:	30 - 35 students
Enquiry Desk	:	Yes, available.

## 2.4 Facilities available in OPD

### Medicine

Injection room - Male - Female	Yes	E.C.G. Room	Yes
Surgery - Dressing room	Yes	Minor OT	Yes
Orthopaedics Plaster room	Yes	Plaster cutting room	Yes
		Central clinical laboratory	Yes

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Ophthalmology	Refraction Rooms	Yes
	Dark Rooms	Yes
	Dressing Rooms / Minor Procedure Room	Yes
ENT	Audiometry	Yes
	Speech Therapy	Yes
Pediatrics	Child Welfare Clinic	Yes
	Immunization Clinic	Yes
	Child Guidance Clinic	Yes
	Child Rehabilitation Clinic	Yes
OBS & GYN	Antenatal Clinic	Yes
	Sterility Clinic	Yes
	Family Welfare Clinic	Yes
	Cancer Detection Clinic	Yes
Dispensary	Yes	Minor O.T. Yes

Comments: All OPDs are adequate and furnished.

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Total number of beds : 879

Teaching free beds : All free beds.

Distance between two beds should be (1.5m) between center of two beds

ts	Beds*	Nursing Station	Treatment Room	Pantry	Utility Room /Store (Clean)	Utility Room (Dirty)	Doctor Duty Room	Demo Room (25 capacity)
. Medicine	180/06	Yes	Yes	Yes	Yes	Yes	Yes	50
& piratory icine	30/01	Yes	Yes	Yes	Yes	Yes	Yes	30
iatrics	120/03	Yes	Yes	Yes	Yes	Yes	Yes	60
chiatry	15/01	Yes	Yes	Yes	Yes	Yes	Yes	30
matology	30/01	Yes	Yes	Yes	Yes	Yes	Yes	35
. Surgery	196/06	Yes	Yes	Yes	Yes	Yes	Yes	60
hopedics	108/03	Yes	Yes	Yes	Yes	Yes	Yes	30
phthalmology	40/01	Yes	Yes	Yes	Yes	Yes	Yes	30
T	40/01	Yes	Yes	Yes	Yes	Yes	Yes	30
& GYN	120/03	Yes	Yes	Yes	Yes	Yes	Yes	60

Patients should be verified randomly for genuineness of admissions in that specialty.

Comments: Maintenance of cleanliness - good.

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Clinical material (\*Random verification to be done by the assessor).

Assessor should randomly verify the monthly data and fill accordingly in the daily average columns, specifying the months

	Daily average (for last 3 randomly selected months)			Day of assessment	Remarks
	Sept., 2013	Dec., 2013	Mar, 2014	4 <sup>th</sup> April, 2014 Till 1:00 pm	
attendance	4849	4450	5382	5125	Adequate
pty attendance	832	730	700	380	Adequate
admissions per day	271	264	256	109	Adequate
discharges	-	-	-	-	
cupancy %	88.91%	68.30%	84.65%	-	Adequate
<b>Operative Work</b>					
of major surgical operations	41	75	76	51	Adequate
of minor surgical operations	26	32	28	13	Adequate
normal deliveries	49	38	35	13	Adequate
caesarean sections	09	11	10	04	Adequate

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	Sept., 2013		Dec., 2013		Mar., 2014		4 <sup>th</sup> April, 2014 (Till 1:00 pm)	
	O.P. D	I.P. D	O.P. D	I.P. D	O.P.D	I.P.D	O.P.D	I.P.D
<b>Biological Investigations</b>								
Ray	585	27	610	39	622	36	415	22
Radiography	89	33	62	18	65	33	75	32
Special investigations (uroscopy etc)	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
F.	37	18	34	17	44	21	13	7
Others	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Laboratory Investigations</b>								
Biochemistry	399	339	420	382	402	382	370	301
Microbiology	103	94	148	78	181	105	152	85
Hematology	363	100	305	26	157	25	331	49
Immunology	681	148	582	150	584	132	497	130
Cytopathology	49		52		48		36	
Histopathology	37	12	35	12	33	14	42	20
Others (Fluid)	354	90	362	76	397	70	280	40
Cytology	80	34	70	29	89	42	70	29

**Comments:**

Clinical materials are adequate. Investigations are sufficiently available.

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Medical Record Section: Available, computerized

If computerized registration software Available

ICD X classification of diseases followed for indexing : Yes

Central casualty services :

Number of Casualty beds: 76

Number of doctors posted / Shift : 20 on rotation

CMO (required) 04

Number of nurses posted / Shift: 02 in each shift

Separate casualty for OBGY cases: available, No. of beds : 11

Equipment	Availability	Number
Oxygen & suction facility	(Central as well as cylinder available at each emergency area)	06
Pulse oximeter	Available	02
Ambu bag	Available	02
Disaster trolley	Available	02
Crash Cart	Available	01
Emergency Drug Tray	Available	03

Defibrillator - 02

Ventilator - 02

X-ray Unit - 2 sets

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Emergency Minor Operation Theatre      available

Emergency Operation Theatre:      available

Comments:

Adequate.

Clinical Laboratories

Central Clinical Laboratory: Under control of department of : Pathology

Separate sections for pathology, microbiology, hematology & biochemistry:      available

Technical staff :      adequate (as per Minimum Standard Requirements)

Other laboratories: 05 (give no. and locations) Clinical Biochemistry -1, Routine Haematology -1, Clinical Microbiology -1, Fluid Section -1, Emergency Lab. - 1.

Which ones we are talking - college or in hospital ? : Hospital & College both

 5/12/14





Operation theatres

Type of O.T.s	No. of operation theatres	No. of Tables
or O.T.	<u>22</u>	<u>22</u>
or O.T.	<u>07</u>	<u>07</u>

Equipment available in O. T. Block (Specify numbers)

	OT Table	Central A/C	Central Oxy / Nitrous Oxide	Boyles apparatus	Multipara Monitor with Capnograph	Resp gas monitor	Resp gas monitor + pulse oximeter	Defibrillators	Ventilators	Infusion Pumps	Syringe Pumps	Any other
gery (1)	<u>06</u>	<u>Yes</u>	<u>Yes</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	
gery (2)	<u>03</u>	<u>Yes</u>	<u>Yes</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	
	<u>02</u>	<u>Yes</u>	<u>Yes</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	
thal	<u>02</u>	<u>Yes</u>	<u>Yes</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	
o	<u>02</u>	<u>Yes</u>	<u>Yes</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	
&	<u>02</u>	<u>Yes</u>	<u>Yes</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	
Septic	<u>05</u>	<u>Yes</u>	<u>Yes</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	<u>01</u>	

ing area - Available

Pre-Anaesthetic / preparation room 48 beds-Available

Post Op recovery room 48 beds--Available

APPEND AS ANNEXURE-IX the list of equipments

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11 Intensive Care: Following intensive areas are available -

Type	Beds (Required)	Beds (Available)	Patients admitted day of assessment	Central AC	Central Oxygen/suction	Major Equipment (Monitor, Ventilator, ABG, Pulse Oximeter etc.)
ICCU	5	06	06	Yes	Yes	Yes
MICU	5	08	08	Yes	Yes	Yes
SICU	5	08	08	Yes	Yes	Yes
RICU (Preferable)	5	03	03	Yes	Yes	Yes
NICU/PICU	5	08+05	08+05	Yes	Yes	Yes

12 Labour Room

Rooms	Beds	Remarks
Clean Cases	03	Adequate
Septic Cases	03	Adequate
Eclampsia	02	Adequate

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Radiological Facilities:

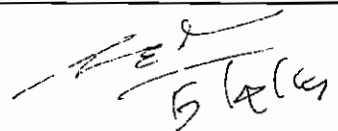
AERB Approval - Available (Annexure X)

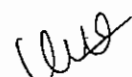
AERB Approval : Yes

\* - AERB :- Layout, Machine, Operations, Registration of Unit, Operational (TLD batches) & documentary proof for each document

PNDT Approval : Yes (Annexure XI)

Equipment	Log Bok Availability	Downtime	Functional Status at the time of assessment
Mobile X Ray • 300 mA : 00 No. • 100 mA : 04 No. • 450 mA : 03 No.	<u>Yes</u>		<u>Yes</u>
<b>Total = 07</b>			
Static X Ray • 1000 mA : 01 No. (With IITV & with computed radiography) • 1000 mA : 01 No. 800 mA : 02 No. with (IITV and computed Radiography) • 500 mA : 04 with IITV • Fluroscopy	<u>Yes</u>		<u>Yes</u>
<b>Total = 08</b>			
CT	<u>Yes</u>		<u>Yes</u>
MRI (optional)	Facility available at IHBAS under Govt. of NCT of Delhi hospital for patients admitted in GTB Hospital		
USG/Doppler:	<u>05</u>		

  
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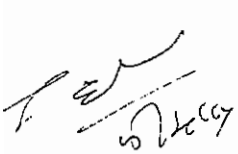
- 4 **Blood Bank:** Available and functional: yes  
 Number of units dispensed in a day 55 - 60  
 Number of units stored on day of assessment : 452 (5<sup>th</sup> April, 2014)

License valid up to: 31/12/2016 / PLATELETPHERESIS (2012-2016) (ANNEXURE-XII)

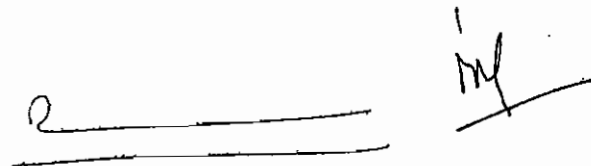
- 5 **Pharmacy:** Pharmacist/Staff available: Pharmacist - 13 / other staff - 02
- No. of sub-stores located in different parts of hospital: 03
  - Average no. of patients per day given drugs: 2300

6 **Central sterilization Department :**

- Timings 8 am - 8 pm in two shifts
- Equipment: High Speed Autoclave Machines - 03; Autoclave bulk size - 04; Fully automatic bulk size autoclaves - 2; E.O sterilizer machine 01
- ETO Sterilisers / Flash sterilizer (Desirable):
- No. of Bins 225, Trays 50, Packs sterilized 75/day. And bins 215, Trays 45, packs 80 sterilized on day of assessment : >160 pkts
- Sterilization validation facilities available :- ~~Chemical~~ / ~~microbiological~~ / both
- Separate receiving and distribution points Yes
- staff: adequate Incharge: Prof. Mahender Singh







Intercom: Available : yes - functional  
 No. of incoming lines : 81 No. of extension lines: 258

Central laundry/Alternative Arrangements:

No. of staff available: 12  
 Outsourced / In House: Both  
 Type of Laundry: Mechanized  
 Equipments: Bulk washing machine 01, Hydro extractor - 01; Flat & Rolley Steam Press - 01; Rolling machine : Nil and Storage Area : 60 sq.mt.

Kitchen/ Alternative Arrangements

Electric City /Gas

Food free of charge: yes Number of patients : As per admission (all admitted patients are given)

Provision of special diet: yes

Services of a nutritionist/dietician: available If Available Number: 7

Storage facilities - Available

Service trolley - Available

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20 Total no. of Canteens: For staff: One, For students: One (in Boys' Hostel Canteen) + One additional for staff  
For patients and their attendants: One

21 Arrangements for biomedical waste management. - Outsourced (Annexure XIII)

Authorisation Certificate from State Pollution Control Board: Available

- Outsourced/in-house : (if outsourced, append MOU) (If in-house, please specify)
- Incinerator : 1 (150 Kg/hr - Type-Dual Chamber)
- Diesel-capacity: Available
- Electric capacity: Not Available
- ETP / STP Not Available

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MEDICAL COLLEGE

Teaching Programme\* : It consists of

Lecture	Yes, if yes Weekly Schedule Prepared or Not - Yes
Demonstration	Yes, if yes Weekly Schedule Prepared or Not - Yes
Clinical posting	Yes, if yes Weekly Schedule Prepared or Not - Yes
Clinical Pathological Conference	Yes, if yes Weekly Schedule Prepared or Not - Yes
Grand Rounds	Yes, if yes Weekly Schedule Prepared or Not - Yes
Statistical Meeting	Yes, if yes Weekly Schedule Prepared or Not - Yes
Seminars	Yes, if yes Weekly Schedule Prepared or Not - Yes
Organized: As per Council recommendations	Yes, if yes Weekly Schedule Prepared or Not - Yes

\* - Teaching roster &amp; Attendance Register to be verified at the time of assessment. : Verified

Teaching Facilities in: Anatomy, Physiology, Biochemistry, Pharmacology, Pathology, Microbiology, Forensic Medicine & Community Medicine Departments (verify dept wise data from form A & B made available by the institution and correlate with MSR regulations by MCI).

Anatomy

Number of Demonstration Room/s Capacity	2 75 each	AV Aids	Available
Number of practical laboratory/ies -	1	Museum	Available
Number of Lab seats -	75	Mounted specimens	94
Number of microscopes/laboratory	75	Models	107
		Bone Sets	65
		MRI CT	NIL
Number of dissection tables	29	Number of cadavers	18
Cold store	1	Storage tank	4
Embalming room	1	Band saw	01
Lockers	288		

adequate exhaust, light, water supply and drainage facilities  
adequacy if any: NIL

Available

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4 Physiology

Number of Demonstration Room/s Capacity	2 75 each	AV Aids	Available
Amphibian laboratory	179sq.mt	Haematology laboratory	179 sq.mt.
Seats	75		
Mammalian laboratory	60 sq.mt	Clinical Physiology	90 sq. mt.
Departmental Library	106	Research Lab.	1
Preparation rooms	2		

Deficiency if any: NIL

5 Biochemistry

Number of Demonstration Room/s Capacity	2 75 each	AV Aids	Available
Number of practical laboratory/ies -	1	Library / Seminar rooms	1
Number of Lab seats -	75	Research Lab.	1

Deficiency if any: NIL

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Pathology

Number of Demonstration Room/s Capacity	2- One includes Dept. Library 75	AV Aids	Available
Practical labs. Morbid Anatomy/Histopath./ Cytology Clinical Pathology/Haematology	5	Museum -Specimens  -Catalogues	300 mounted & approx. 200 unmounted 01
Departmental library	280 books	Research lab.	01

Microbiology

Number of Demonstration Room/s Capacity	1 (Shared with Forensic Medicine) 75	AV Aids	Available
Number of practical laboratory/ies - Number of Lab seats - Number of microscopes/laboratory	8 75 Total-145	Media preparation facility Auto Claving Washing and drawing room	Available Available Available
Number of service laboratories (7)	8	Museum	No separate room is available for museum but materials are displayed in the practical rooms and corridors.

Deficiency if any: NIL

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Pharmacology

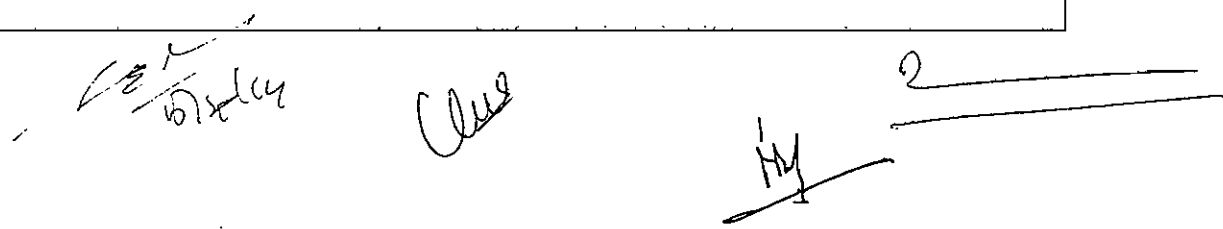
Number of Demonstration Room/s Capacity	2 75 each	AV Aids	Available
Experimental Pharmacology	1	Museum -Specimens - 56 -Charts - 15 -Models - NIL -History of Medicine - NIL -Catalogues - NIL	
Clinical pharmacology/pharmacy	1		
Departmental Library Books	150		
Research lab.	1		

Deficiency if any: NIL

Forensic Medicine

Number of Demonstration Room/s Capacity	1 (Shared with Microbiology) 75	AV Aids	Available
Forensic histopathology	Available but reporting done by Deptt. of Pathology	Anthropology	Combined in forensic histopathology
Serology	1	Toxicology	Facility of TLC available
Autopsy room	Shared with Forensic Deptt.	Cold storage	1
Museum : Medico-Legal specimens 350, Charts 50, Prototype fire arms 07, slides 118, Poisons 247, photographs 42, catalogues 3, models 50 and some bones also available.			
Departmental library -104 books , Research lab. -1			

Deficiency if any: NIL


 The bottom of the page contains several handwritten annotations. On the left, there is a signature that appears to be 'S. S. Srinivasan' with a date '5/1/14' written below it. In the center, there is a signature that looks like 'C. S. Srinivasan'. On the right, there is a signature that looks like 'M. S. Srinivasan' with a date '2' written above it. There are also some horizontal lines and other scribbles.

Community Medicine

Number of Demonstration Room/s	1	AV Aids	Available
Capacity	75		
Museum : Charts 75, Models 9, Specimens Nil, catalogues Nil,			
Practical lab. - 50 sq. mt.			
Departmental Library -170 books		Research lab. -1	

Deficiency if any: Nil

Health Centers (Department of Community Medicine) - PHC under control of Govt. of NCT of Delhi (Annexure-XIV)  
 academic control of Rural Health Training Centre (RHTC) is under the Principal, University College of Medical Sciences (UCMS).

RHTC : Satyavadi Raja Harish Chander Hospital, Narela (30 km from the College)

PHC I -: Alipur - 30 km (Distance from the college)

PHC II -: Narela - 30 (Distance from the college)

PHC III -: Bhorgarh - 30 km (Distance from the college)

Population covered by the RHTC	-5 lakh approx.
It is under the control of the	Govt. of NCT of Delhi, Delhi
Students and interns posted in batches of	During the Interns' Community Medicine batchwise posting of Interns comprising 10-12 interns are posted on rotation basis throughout the year.

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Separate blocks for accommodating boys in 8 rooms. Girls - 04 rooms.	Available
Facilities for cooking & dining	Available
Daily OPD/IPD	OPD-1300/IPD-20
Specialist visits if any	Yes, For camps, CMES, Seminars
Cold chain equipment available	ILR-1, Deep freezer-1, Cold box-1, and vaccine carriers
Survey/MCH/Immunization/FP registers	Yes
Activities under the National Health Programmes	NVBDCP, NCCP, NACP, RCH, RNTCP, etc.

Deficiency if any : Nil.

ails of U.H.T.C.: Gazipur : 8 km Distance from college, Dallupura : 12 km Distance from college

Population covered by the UHC	15000 approx.
It is under the control of the	University College of Medical Sciences, Delhi
Students and interns posted in batches of	10-12 interns on rotation basis
Daily OPD/IPD	30-40
Survey/MCH/Immunization/FP registers	Yes
Specialist visits if any	Yes, Antinatal immunization, vectorborne disease, TB, Polio
Deficiency if any	Nil

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CONDUCT OF III-MBBS EXAMINATION (only for recognition)

University which conducts Examination: University of Delhi

No. of Candidates appeared in Examination: 152

The III MBBS examination (Part-II) was conducted satisfactorily: yes

Centre for written/practical examination: UCMS Examination Centre.

Comments: Satisfactory examination as per the guidelines of University and standard is maintained.

Medical College-Staff Strength : Appended as Annexure - XV.

Following teaching staff could not be counted due to reasons mentioned against each:

Name	Designation	Department	Remarks
	NIL	NIL	NIL

Short list of faculty on leave (Annexure - XVI)

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Hostages Teaching Faculty	1 (that is i.e., 1 out of 146) as under: 0.68%
Professors:	01 deficient in TB & Chest (i.e., 1 out of 20) as under: 5%
Associate Professor	NIL
Assistant Professor	NIL
Senior Lecturer	NIL
Hostage	NIL
Senior Residents	01 in TB & Chest (i.e., 1 out of 59) as under: 1.7%
Junior Residents	NIL

**Works distributions amongst the MCI Assessors :**

- 1) Dr. R.K. Singh – Inspection of the Departments – Anatomy, Physiology, Biochemistry, Pharmacology, Forensic Medicine. Also the inspection of Lecture Theatres, Examination Hall-cum-Auditorium, Central Library, Dean's office, College Council, Medical Education Unit, CME, Disciplinary Committee and the Anti-ragging Committee, Pharmaco-vigilance Committee, Ethical Committee, Conduct of Examination, Common Rooms for Boys and Girls and College Campus Layout.
- 2) Dr. Elangovan S. – Inspection of the Departments – Gen. Medicine, Paediatrics, TB & Chest, Dermatology, Gen. Surgery, Orthopaedics, Obstt. & Gynae., Anaesthesiology, Blood Bank, OPD, Medical Superintendent's Office, Central Casualty Services, Medical Record Room, Mortuary, , Central Workshop, Intercom, Sanitation and Water-supply.
- 3) D. T. Venkatesha – Inspection of the Departments – Microbiology, Pathology, Community Medicine, Radio-diagnosis , Dentistry, ENT, Ophthalmology, Psychiatry and also inspection of Hostels and Residential quarters, Central Research Laboratory, Central Clinical Laboratories, Waste Disposal, Central Sterilization Deptt., Animal House, Electricity, Central Photography, Recreational facilities and RHFC & UHTC.

**Observations & Comments:**

- 1) As regards the deficiency of Lecture Theatre with capacity of 350 students is concerned, one Lecture Theatre has been increased in size to accommodate 350 students.
- 2) The Common Rooms for Boys and Girls are sufficiently available with more than 150 sq. mtr. area available for Boys and Girls separately provided in the respective hostels along with facilities such as television, sofa-sets, gym and indoor games, in addition to the common rooms for boys and girls separately located in the College

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block. The girls' common room has one attached toilet while the boys' common room has adjoining toilet facility. The College Common Rooms also have the facilities for indoor games.

The total number of beds in the Deptt. of Psychiatry are 15 at present, i.e., two wards comprising of 8 and 7 beds respectively for male and female patients.

The mobile and statics x-ray units are more than 6 in each group. Hence, rectified.

The academic control of Rural Health Training Centre (RHTC) is under the Principal, University College of Medical Sciences (UCMS) as per MoU (Annexure-XIV). However, the control for patients care services is under Govt. of NCT of Delhi.

There is a deficiency of one Professor and one Senior Resident in the Deptt .of TB & Chest.

There is no qualified Assistant Professor working in Bio-statistics. However, one Programmer-cum-Statistician possesses the qualification of M.Sc. (Math) and Ph.D in Mathematics with diploma in Statistics (copies of certificates are enclosed as Annexure-XVII). One Professor in Community Medicine has undergone one year training in Statistical Methods at Bloomberg School of Public Health, Johns Hopkins University, USA (copy of certificate of training is enclosed as Annexure-XVIII).

The clinical materials and equipments/instruments etc. are sufficiently available.

The overall number of Faculty members is sufficient.

Signatures of the Assessors

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5/4/2014

SE  
5/4/14

Principal  
05/04/2014

Signatures of the Dean/Principal.