

ConfidentialMEDICAL COUNCIL OF INDIA

ASSESSMENT FORM FOR ___ ADMISSIONS REPORT

Part A-I

(to be filled by the Institution)

1.1 Type of Assessment U/S 10A-regular/compliance : Letter of Intent () /Letter of Permission () , 1st renewal() , 2nd renewal () , 3rd renewal () , 4th renewal ()

U/S 11(2) - Regular/compliance: Recognition () , U/S 19 Continuation of Recognition ()

Name of the Institution : Indira Gandhi Medical College Shimla

Address : Near Lakkār Bazar, Snowdon Complex, Shimla, 171001

Telephone No. : 0177-2804251

E-mail : dr.sskaushal@rediff.com

Fax : 01772658339

Website : www.igmcshimla.org

Management : Government / ~~Society~~ / Trust

Applicants Regn. no. :

Assessment Date : 11 & 12 April, 2014

Shrody
12.4.2014

Kaushal
12.4.2014

Beema
12.4.2014

Principal
Indira Gandhi Medical College
Shimla - 171001

Last Assessment Date : 21st and 22nd, March, 2013

Particular of Assessors :

Name of the Assessors	Correspondence Address	Phone # Off./ Res./ (Mobile)	Email
Dr. Seema Madan	Professor and HOD, Department of Anatomy Gandhi Medical College, Hyderabad, 500025 (AP)	09440031293	drsmadan57@gmail.com
Dr. Dinkar Rupa Mhasde	Professor, Deptt. Of Medicine, B. J. Medical College Pune, Maharashtra	09821865322	drdinarmhasde@gmail.com

Letter of Consent from University : 3rd July 2010

Validity

Affiliating University : Himachal Pradesh University

Academic Year : 2014-15

No. of seats as per Essentiality Certificate : 100 seats

Validity

APPEND AS ANNEXURE -I

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Principal
Indira Gandhi Medical College
Shimla - 171001

Note:

1. All rows/columns must be filled.
 2. 'Not Applicable' should be clearly written wherever a required information is not relevant.
 3. Prescribed requirements of infrastructure & faculty may be checked from the attached annexure 1 & 2.
 4. All pages of the report are to be signed by all the three assessors and Dean/Principal.
 5. In LOI/LOP for increase of seats from 50-100, the requirement will be counted after stage of recognition for 50seats.
- 1.2 For LOI/LOP ONLY:LOI/ F.No.U 12012/950/2009-ME(P-II) dated 27.1.2010 ,LOP /F.No.U12012/950/2009-ME(P-II)dated 20.4.2011

(a) Location: The applicant college is located in Shimla (city/village) of City taluka Shimla district of Himachal Pradesh state.

(b) The College has following plots of land:

Plot #	Survey #	Place	Area	Remarks if any
Khata/Khatoni No.164/180		Lakkar Bazaar Shimla	77769.20 Sq.Mtr	

(c) The campus is unitary/divided into two parts, if not unitary distance between parts. 2 KM.

(d)* Attested copy of ownership certificate to be enclosed

(e)* Land use conversion to Non-Agricultural. : yes/no

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Principal
Shimla

1.3* **Building Plan approval from the competent authority :** Yes. Town And Country Planning and Municipal Corporation . in 1966 -67(name of the authority and date of approval).

1.4 **Buildings:** The medical college occupies a 5 storied building, auditorium complex (2 floors Parking, one Cafeteria Floor, 1.5 Floor for library and Auditorium and Indoor sports complex) Lecture theater complex, Forensic Medicine Complex, Mobile Block, New PSM and Biophysics block.

The hospital is located in a separate building. yes

OPD block is part of the hospital building/in a 8 storied separate OPD block connected by a corridor with the hospital building. Space is adequate for all teaching activities in all the departments and also for central facilities.

College: 3296.82 sq.mt.

Hospital (including OPD): 84457.17 sq.mt.

Area added since last inspection nil sq.mt.

Facilities for disabled persons (ramp etc.) ramp and Lifts (Yes)

Are the staff facilities and space adequate: yes

1.5 Nearest airport : 30 kms.

1.6 Nearest Railway Station : 4 kms.

1.7* Construction : approved by M.C, Shimla

1.8* Water Supply : Through Municipal Corporation Shimla. / Borewells.

1.9* Electric supply : Sanctioned Load 11.040 MVA.

1.10* Generators : available, Available load 1210 KVA

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 D. K. Singh
 D. K. Singh

1.11* Drainage & sewage disposal: As per Municipal Corporation Shimla Plan/ Layout.

* THE ABOVE INFORMATION TO BE SUPPLIED WITH SUB-COMPONENTS AS ANNEXURE-II
(DETAILS TO BE SUBMITTED)

1.12 Date and number of last annual admission with details (*not applicable for LOI/LOP*) As Annexure III

1.13 Pre-requisite for admission to MBBS course, total no. of seats:

Category	No. admitted	Dates of admission	
		Commence	End
S.C.	13	1-8-2013	30 Sep 2013
S.T.	6		
Backward	4		
General	60		
Management	Nil		
State quota	85 (rest 15 all India Quota)		
Others (NRI, Sports etc.)	NRI - 2		
Total			

1)(a) Eligibility criterion as per Graduate Medical College as per Section 4 & 5 complied with?

Yes
AIPMET

(b) Name of the qualifying examination

2) Any Admission after cut-off date?

No

Shrody
12.4.2014

Principal
Indira Gandhi Medical College
Shimla - 171001

(If yes, give details) mention the cut off date

- 3) Any Admission made over & above the sanctioned seats? (If yes, give details) **No**

APPEND AS ANNEXURE -III.

1.14 Annual Budget: College

Year	2010-2011	2011-2012	2012-13	2013-14
Salary				
- Doctors	6302.83 Lacs	7264.17 Lacs	8846.66 Lacs	8909.67 Lacs
- Resident Doctors				
- Other Staff				
Technical Training	Not Imparted here Training Center	And being imparted Pari Mehal Shimla	In HIPA and Health	And Family welfare
Library & Education	41.99 Lacs	39.78 Lacs	----	Provision of approximately 70 Lacs is made. List attached
Maintenance/ Civil Works	164.00 Lacs	213.20 Lacs	322.56 Lacs	436.27 Lacs

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S. Kaushik
Principal
Jawahar Medical College
12-10-2012

Contingencies	2355.95 Lacs	1226.90 Lacs	2309.3 Lacs	2539.63 Lacs
Others				
Total	8864.77 Lacs	8904.55 lacs	11478.59 Lacs	11955.57 Lacs

Hospital

Year	2010-2011	2011-2012	2012-13	2013-14 (All in Lacs)
Salary				
- Doctors	20.63 Lacs	26.19	36.35	38.34
- Resident Doctors	0	0	0	0
- Nursing Staff	401.07	473.06	563.48	391.57
- Other Staff	235.63	234.36	286.45	307.11
Diet	46.44	69.68	71.34	96.39
Drugs	140.46	155.32	207.62	221.49
Contingencies	370.93	389.66	339.87	481.22
Others	755.13	934.41	1075.79	1132.47
Total	1970.29	2282.67	2580.90	2668.59

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1.15 Postgraduate Courses: The institution conducts postgraduate courses as under:

Degree Courses: As per the list attached.

Name of the Course	Recognition status	Number Permitted	Number admitted last year

Diploma Courses: Surrendered PG Diploma Courses in December 2013.

Name of the Course	Recognition status	Number permitted	Number admitted last year

APPEND AS ANNEXURE - IV

1.16 Paramedical staff (Nos.): Give details of technicians department wise:

Department	Technician	Assistant	Attendant	Other
Radiology		Nil	3	Radiographers 15
Biochemistry	12	Nil	1	2
Microbiology	12	3	1	1
Serology	2	1	Nil	Nil
Heamatology	5	Nil	1	Nil
Histo-pathology	5			
Cytopathology	2			
OT	15		7	5
Anesthesia				
Blood Bank	7		1	
Labour Room			5	
Emergency Room	5			
CSSD	4			

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Scans

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Mortuary				
Laundry				
Electrical				
Housekeeping	1			
Bio-medical				
BWM (Biomedical Waste Management)				
Pharmacy				

Department	Technician	Assistant	Attendant	Other
Anatomy	1			2
Biochemistry	12			
Physiology	2			
Microbiology	13			
Pathology	12			
Forensic Medicine	1		2	2
Community Medicine			1	
Pharmacology	3			
UHC	4			
RHC	6			

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1.17 Nursing Staff available:

Total Nursing Staff

Chief Nursing Officer (1: >=500 beds)	Nursing Supdt. (1: >=250 beds)	DNS (1: 300 beds)	ANS (1 ANS: 150 beds)	Staff Nurses (1:30 beds)	Total
<u>Nil</u>	<u>3</u>	<u>Vacant</u>	<u>13</u>	<u>311</u>	<u>327</u>

Kindly give the deployment from the above mentioned total strength of nursing staff

ICUs (1:1 in ICUs & 1:3 in HDUs)

MICU	SICU	PICU	ICCU	RCU	Total
<u>7</u>	<u>2</u>	<u>4</u>	<u>4</u>	<u>6</u>	<u>30</u>

OTs (1:2 for Major Surgery & 1:1 for Minor Surgery)

OT (Gen Surg)	OT (Obs)	OT (ENT)	OT	Staff Nurses	Total
<u>14</u>	<u>6</u>	<u>6</u>	<u>20</u>		<u>46</u>

Wards (1:6)

Gen Medicine	Gen Surgery	Pediatrics	OBS & GYN	Pulmonary Med	Total
<u>30</u>	<u>30</u>	<u>10</u>	<u>24</u>	<u>6</u>	<u>100</u>

Psychiatry	Dermatology	Orthopedics	Ophthal	ENT	Total
<u>6</u>	<u>6</u>	<u>10</u>	<u>12</u>	<u>5</u>	<u>39</u>

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Labour Rooms (1:1 per table) Actual: 11 labouring beds present

Emergency Room (1:100 patients) Actual:

Infection Control Nurse (1:250 beds) Actual:

OPD (1:100 patients) Actual:

25% Leave Reserves should be factored in the total strength of nursing staff

1.18 Medical Education Unit (MEU):

Available as per regulations : Yes

Name of the MEU coordinator : List Attached

Details of affiliated faculty : As per the List

Details of the Orientation programme and Basic Course Workshop undergone by MEU Coordinator : Nil

Name of the MCI Regional Centre where above training has been undertaken by MEU Coordinator and dates of training : CMC Ludhiana

Details of faculty who have undergone basic course workshop in *Medical Education Technology* at the allocated MCI Regional Centre : As per annexure.

Details of Basic Course Workshops in Medical Education Technology conducted by MEU under supervision by allocated Regional Centre : Nil

Feedback evaluation of workshops by observer from Regional Centre and action taken on the Observer Report

1.19 Continuing Medical Education : Details of CMEs/workshop organized by the college held in the past 1 year: Annexure V

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Details of the credit hours awarded for the past one year (details / comments in annexure II)

1.20 College Council :

- Name, designation, contact no. and address of the President & Secretary.
- President / Chairman Dr. S. S. Kaushal Principal IGMC Shimla
- Secretary: Dr. N. K. Lath. HAS, Additional Director, IGMC Shimla
- Composition of the Council (HODs as members & Principal / Dean as chairperson)
- No. of times the College Council meets per year (min 4) : 1
- Action taken report on College Council Meetings (details / comments in annexure II) Letter attached.

1.21 Students Union (optional):

Name, contact no. & address of the

President Abhay Minhas Phone No. 09736255960 , Set No. 21 Block 3 US Club Shimla &

Secretary Manish Phone No. 9459874709, Room No. 404 Bhawa Hostel Holy Oak Shimla

1.22 College Website: (to be updated every month with no & date)

Sr. No.	Details of information	Provided or not (with no & date)
1	Dean, Principal & M.S.	Provided
2	Staff-Teaching & non Teaching*	Provided
3	CME, Conference, academic activity conducted	Provided
4	Awards, achievements received by the faculty.	Provided
5	Affiliated university and its VC & Registrar.	HP University

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 Principal
 IGMC Shimla
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Deans

	hpuniv.nic.in/	Summerhill VC : A.D.N Vajpayee Registrar: Professor Mohan Jharta
6	Details of the MCs infrastructure a) Academic Facilities (LT, Demo rooms, Common rooms, Labs, Library, Skill lab, Computer Lab, Auditorium): b) Hospital: c) Residential Facilities: Hostel, Cafeteria, Mess, d) Recreation Facilities: Indoor & Outdoor e) Medical Facilities for Students & Staff	LTs – 5 in No. Demo Rooms : attached with every department Common Rooms : Separated for boys and girls Labs: as Per form B of individual Department Library 1500 Square meters with e library, and Auditorium with sports complex present. b) Hospital c) Residential Facilities Adequate Hostels, Cafeteria and Mess available Indoor Badminton and TT Hall with Gymnasium in

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		College and Hostle. Medicines and stay is free of cost to Medical Students with earmarked Students Sick room
7	Citizen Charter	Not available
8	List of students admitted category wise (UG & PG) in current and previous year.	Annexure VII a & b
9	Results of all examinations in previous year.	Annexure VIII
10	Details of members of the Anti Ragging Committee Members with contact details including landline Ph. mobile, email etc..	Annexure IX
11	Toll free number to report ragging.	Not Available
12	No. of ragging cases reported to Anti Ragging Committee and Action taken by Anti Ragging Committee.	None .

* Drop down menu - department wise; details of teaching & non teaching staff to be incorporated in the web site

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(a) Clinical material (*Random verification of any 3 months to be done by the assessor)

Item	Daily average (for last one year*)		Day of assessment		Remarks
O.P.D. attendance	1337		1519		
Casualty attendance	122		103		
No of admissions	86		104		
No. of discharges	58		66		
Bed occupancy %	86%		93%		
<u>Operative Work</u>					
No. of major surgical operations	29		29		
No. of minor surgical operations	58		20		
No. of normal deliveries	17		18		
No. of caesarian sections	4		5		
<u>Radiological Investigations</u>					
	O.P.D	I.P.D	O.P. D	I.P.D	
<u>X-ray</u>					
Ultrasonography	34	27	97	25	
Special investigations (Barium Study, Dye Studies)	8	3	8	0	
C.T. Scan	24	9	20	11	

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12-11-2014*Principal
Indira Gandhi Medical College
Srinagar - 191001

<u>Laboratory Investigations</u>					
Biochemistry	1300	1000	1564	1500	
Microbiology	196		275		
Serology	13	09	13	09	
Haematology	76 Total		56 Total		
Histopathology	28		50		
<u>Cytopathology</u>					
<u>Others</u>					
Any other					

(b) I hereby given an undertaking that :

- (i) The college will admit students only after getting clearance from Govt. of India / Board of Governors;
- (ii) In case, the declaration made by me is found to be false in any material point then necessary Civil / Criminal proceedings, including prosecution under Section 199 of the Indian Penal Code, 1860, may be initiated against me by the Competent Authority.

Signatures of the Coordinator/Assessors:

 (SEEMA MADAN)

12.4.2014

 12.4.2014

 Signature with stamp
 Dean/Principal/Director

MEDICAL COUNCIL OF INDIA
ASSESSMENT FORM FOR 100 ADMISSIONS REPORT

Part A-II

(to be filled by the Assessors)

- 1.1 Type of Assessment U/S 10A-regular/compliance: Letter of Intent () / Letter of Permission (), 1st renewal (), 2nd renewal (), 3rd renewal (✓), 4th renewal (✓) included in Landscape format (Appendix 1)

U/S 11(2)-Regular/compliance: Recognition (), u/s 19 Continuation of Recognition (✓)

Name of the Institution	:	Indira Gandhi Medical College Shimla		
Address	:	Near Lakkar Bazar, Snowdon Complex, Shimla		
Telephone No.	:	0177-2804251		
E-mail	:	infor@igmshimla.org		
Assessment Date		11 th & 12 th April, 2014	Last Assessment Date:	21 st & 22 nd March 2013

Particulars of Assessors

Name of the Assessors	Correspondence Address	Phone # Off./ Res./ (Mobile)	Email
Dr. Seema Madan	Professor & HOD Department of Anatomy Gandhi Medical College Hydrabad-500025 (Andhra Pradesh)	Mobile: 9440031293	drsnadab57@gmail.com, smaddan57@yahoo.com
Dr. Dinkar Rupa Mhasde	Professor Deptt. Of Medicine, B.J. Medical College Pune, Maharashtra	Mobile: 09821865322	drdinkarmhasde@gmail.com

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(SEEMA MADAN)

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S. S. Kausik
(DR. S. S. KAUSIK)
Principal
Indira Gandhi Medical College
Shimla - 171001
Mhasde
(Dr. Dinkar Rupa Mhasde)
12.4.2014

The College has following plots of land:

The campus is.	Divided into 2 parts
Proof of ownership & possession verified from original record at the time of Establishment of medical college/verified	yes

Dean/Principal: Dr. S.S. Kaushal M.D with 25 years of teaching experience and 10 years of administrative experience. He is also holding the post of Professor in the Department of Medicine.

Dean Office is located in College Complex of the college/building along with the administrative block. Adequate space (as per MSR guidelines by MCI) and other required facilities (as given in the table below) are provided/not provided to the administrative staff.

Office Space Requirement	Space (m)	Comments (Yes / No)
Dean Office	30.40sq.Meter	Yes
Principal's Office	---do--	
Staff Room	50.22sq.Mter	Yes
College Council Room	465x7.00 = 32.55.Meter	Yes

Kaushal

Medical Education Unit (MEU):

Available as per regulations	: Yes
Name of the MEU coordinator	: Prof. K.S. Jaswal, (25 Years) Prof. & Head, Deptt. of Surgery IGMC, Shimla

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Name, Designation & Experience of affiliated faculty	: Dr. Santosh Minhas, Prof. & Head, OBG (18 years) Dr. Surinder Thakur, Prof. Medicine (24 years) Dr. Anil Kanga, Prof. & Head Microbiology (15 years) Dr. S.R. Mazta, Prof. & Head, Community Medicine (19 Years) Dr. Anil Malhotra, Prof. Deptt. or Surgery (19 years)
Name of the MCI Regional Centre where above training has been undertaken	: CMC Ludhiana
Details of the Orientation programme and Basic Course Workshop undergone by MEU (No. of programmes organized during Academic year, No. of People attended, proceedings (to be verified at the time of assessment))	: CPC on every Thursday = 34 Details in Annexure-1 Live Transmission from PGIMER Chandigarh (every Wednesday) Live Transmission from SGPGI Lucknow (every Saturday)
Date/s of the above workshops	: in Annexure-1
Details & Duration of Workshops in Medical Education Technology conducted by MEU	: Not conducted
Details of faculty who have undergone basic course workshop in Medical Education Technology at the allocated MCI Regional Centre	: Appended in Annexure-I
Feedback evaluation of workshops and action taken reports on the basis of feedback obtained (comments in the Annexure I)	: Not obtained

(APPEND ABOVE DETAILS AS ANNEXURE-I, TO BE FILLED BY THE MC AND VERIFIED BY ASSESSOR).

1.4 Continuing Medical Education :

No and Details of CMEs/workshop organized by the college held in the past 1 year	: 11 CME/Workshops were conducted Annexure-II
Details of the credit hours awarded for the past one year	: 50 Details in Annexure-II

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12.4.2014

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College Council : APPEND AS ANNEXURE-III

Name, designation, contact no. and address of the President & Secretary.	: President Prof. S.S. Kaushal Principal-cum-Dean IGMC, Shimla Contact NO: 0177-2804251 Mobile:9418025148 Secretary Dr. Naresh Kumar Lath, H.A.S. Additional Director(Admin.) Indira Gandhi Medical College Shimla-171001, India. Mobile: 9418010895
Composition of the Council (HODs as members & Principal / Dean as chairperson)	List Attached in Annexure-III
No. of times the College Council meets per year (min 4) :	2
Details of college Council meetings where students Welfare was discussed and Action taken report (details / comments in annexure II)	Attached in Annexure-III

Students Union (optional):

Name, contact no. & address of the President & Secretary	: President Abhey Minhas 9736255960 Secretary Manish Thakur 9559874709
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APPEND AS ANNEXURE-III

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12.4.2024*Kaushal*

1.7 Pharmacovigilance Committee: Present

If present, append record of activity as ANNEXURE IV (Composition checked and appended) Meetings not conducted so far

1.8 Examination Hall-cum-auditorium:

	Requirement	Available
Area	800 sq.mt	850 in auditorium
Capacity	500	200 in examination hall as against the requirement of 500

(as provided in appendix 2)

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1.9 Location & arrangement of building for

Preclinical	:	Anatomy: On ground and 1st floor Biochemistry: on 3 rd and 4 th floor Physiology: on 1 st , 2 nd and 3 rd floor
Para clinical	:	Pharmacology: on 5 th floor Forensic in a separate building of 3 floors Microbiology on 2 nd floor of College building and in hospital Pathology on 1 st , 2 nd and 3 rd floor of college building Community Medicine on ground floor of a separate building shared with Dental College
Clinical	:	With in Hospital complex. Deptt. of OBG is in a separate building called Kamla Nehru State Hospital for Mother & Child Shimla located at a distance of 2 Km

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D Lecture Theatres:

	Medical college		Hospital	Comments
	120 seating capacity reqd.	250 seating capacity reqd.	150 seating capacity reqd.	
Number	<u>1</u>	<u>2</u>	<u>1</u>	<u>1 lecture Theatre of 250 capacity not available</u>
Capacity	<u>100</u>	<u>180</u>	<u>100</u>	
Stage (Gallery)	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	
Central Heating	<u>Not required</u>	<u>Not required</u>	<u>Not required having central heating with high roof(hill state)</u>	
Aids (LCD / Projectors/ OHP)	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	
Facility for E-class	<u>Yes</u>	<u>No</u>	<u>No</u>	

Library

Area	:	1600 sq. mt
Seating Capacity	:	200 (100+100) 20 for faculty
Books	:	10038
Journals (Indian + Foreign)	:	No journals were subscribed in the years 2012, 2013 and 2014

If available

Librarian		Yes 1
Deputy/ Assistant Librarian		Nil
Others		8

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12.4.2014

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Working hours	9:30 AM to 10:00PM in two shifts
Open on Sundays and Holidays	No

APPEND AS ANNEXURE-V the list of books and journals.

- 1.12 Common Room for boys : Capacity 30 Attached toilet Yes
 Common Room for Girls: Capacity 30 Attached toilet Yes

- 1.13 Central Photography cum AV Aids: Room is Available
 Staff One artist available Most of the photography work is outsourced.
 Equipments Adequate equipments for photography and slide making available and help from the
 Telemedicine Unit if any extra thing is needed

- 1.14 Hostel: Location - at a distance of 1 kms. from the college.(hill state)

Hostels	Number	Rooms	Capacity	Furnished (Y/N)	Toilet Facility Adequate/ Inadequate	Mess (Y/N)	Adequate as per norms: Y/N
Students	Boys 2 hostels	240	240	Yes	Adequate	Yes	Adequate
	Girls 2 hostels	152	152	Yes	Adequate	Yes	Adequate
Interns	Accommodated in boys hostel	28	28	Yes	Adequate	Yes	Not Adequate

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Residents	Boys and Girls	65+35	100	Yes	Adequate	Yes	Adequate
P.G.	----	----	-----	Yes	Adequate	Yes	
Nurses	130	Available		Yes	Adequate	Yes	

Comments:

6 Residential Quarters(Hill State)

Teaching	:	63
Non-Teaching	:	235
Total	:	298

7 Recreational Facilities:

Outdoor games		Yes
Play field/s		Not available in the college but playgrounds of local institutes used for outdoor sports activities
Type of games		Chess, Carom Table tennis, Basket Ball badminton and volleyball available in the college
Outdoor games facilities		Yes
Gymnasium		Available

8 Student Welfare Activities: (Documents to be seen)

Involvement in decision making in curriculum structuring	:	Present
Involvement in decision making in extra-curricular activities	:	Present
Students Grievance handling mechanism in place	:	Present

9 Gender Harassment Committee: Committee available Documents verified
Requirement as per Supreme Court Order.

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Rank 3

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12.4.2014*

TEACHING HOSPITAL

2.1 Name of the Hospital: Indira Gandhi Hospital Owned by: Government

2.2 Name of the Medical Superintendent :Dr. Rajiv Bhardwaj, MD, DM, Professor in cardiology, with more than 10 years administrative experience.
Dr. L. S. Chaudhary, MS at Kamla Nehru State Hospital for Mother & Child with 5 years administrative experience

Office Space Requirement	Comments -----Adequate
Medical Supdt's Office	17 sq. mt at IGH and 14 sq. mt. at KNH
Office Space	40 Sq. mt.

2.3 Teaching and other facilities : (Scale of accommodation to be incorporated)

OPD Timings	:	9:30 AM to 4:00PM
Separate Registration areas for male/female patients available	:	Yes
Separate Registration counters for OPD/IPD	:	Available
Are the Registration counters computerized	:	Yes
Staff for registration center	:	adequate
Waiting areas for above patients available	:	Available

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12.4.2014

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No. of rooms for examination of patients (Reqd 4 per major departments - Surgery, Medicine, OBG and GYN and Paediatrics)	:	Surgery-5, Medicine-5, OBG-5 and Pediatrics-4
Capacity of teaching area (30 students /department reqd)	:	Available in above departments
Enquiry Desk	:	Available

Facilities available in OPD

Medicine

Injection room - Male - Female	Yes	E.C.G. Room	Yes
Surgery - Dressing room	Yes	- Minor OT	Yes
Orthopaedics Plaster room	Yes	Plaster cutting room	Yes
		Central clinical Laboratory	Yes

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Ophthalmology	Refraction Rooms	Yes
	Dark Rooms	Yes
	Dressing Rooms / Minor Procedure Room	Yes
ENT	Audiometry	Yes
	Speech Therapy	Yes
Pediatrics	Child Welfare Clinic	Yes
	Immunisation Clinic	Yes
	Child Guidance Clinic	Yes
	Child Rehabilitation Clinic	Yes
OBS & GYN	Antenatal Clinic	Yes
	Sterility Clinic	Yes
	Family Welfare Clinic	Yes
	Cancer Detection Clinic	Yes
Dispensary	Yes	Minor O.T. Yes

Comments :

See me

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12.4.2014

St. Paul's

Total number of beds =765

Teaching free beds =715

Paying beds 40

Distance between two beds should be (1.5m) between center of two beds

Specialty	Beds*	Nursing Station	Treatment Room	Pantry	Utility Room /Store (Clean)	Utility Room (Dirty)	Doctor Duty Room	Demo Room (25 capacity)
Internal Medicine	135/4	4	4	Nil	8	4	4	4
Respiratory Medicine	30/1	2	1	Nil	1	1	1	1
Pediatrics	62/2	2	2	Nil	2	1	2	1
Psychiatry	30/1	2	1	Nil	1	1	1	1
Neurology	30/1	1	11	Nil	1	5	1	1
General Surgery	143/4	7	5	Nil	8	1	4	3
Orthopedics	70/2	2	2	Nil	3	2	2	1
Ophthalmology	43/2	2	2	Nil	2	2	1	1
ENT	40/2	2	2	Nil	2	5	1	2
Obstetrics & GYN	132/4	6	6	Nil	8	5	2	4

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Patients should be verified randomly for genuineness of admissions in that speciality.

Comments :

2.6 Clinical material (*Random verification to be done by the assessor).

Assessor should randomly verify the monthly data and fill accordingly in the daily average columns, specifying the months

Item	Daily average (for last 3 randomly selected months)		Day of assessment 11-04-2014		Remarks
O.P.D. attendance	1337		1519		
Casualty attendance	122		103		
No of admissions	86		104		No. of admission are less during winter
No. of discharges	58		66		
Bed occupancy %	86%		93%		
<u>Operative Work</u>					
No, of major surgical operations	29		29		
No. of minor surgical operations	58		20		
No. of normal deliveries	17		18		
No. of caesarian sections	4		5		
<u>Radiological Investigations</u>	O.P.D	I.P.D	O.P. D	I.P.D	
X-ray	239	50	289	59	

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Ultrasonography	34	27	97	25	
Special investigations (Fluroscopy etc)	8	3	8	0	
C.T. Scan	24	9	20	11	
Others (MRI preferable)	9	4	9	8	
<u>Laboratory Investigations</u>					
Biochemistry	1300	1000	1564	1500	
Microbiology	196		275		
Serology	13	9	13	9	
Haematology	76		56		
Histopathology	28		50		
Cytopathology	46		70		
Others	-		-		
Any other (HIV/AIDS, DOTs, Malaria etc)	15	10	19	12	

Comments:

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- 2.7 Medical Record Section: Available
 Manual / Computerized Manual & Partially Computerized
 If computerized registration software Available
 ICDX classification of diseases followed for indexing : yes

2.8 Central casualty services :

- Number of Casualty beds : 28 (18 casualty +10 trauma)
- Number of doctors posted / Shift : 6/ (5 in IGH and 2 in KNH) in two shifts by rotation
- Number of nurses posted / Shift : 29(casualty +Emergency OBG)/in 3 shifts by rotation
- Separate casualty for OBGY cases: available, No. of beds 5

CMO (required) 04:

Equipment	Availability	Number
Oxygen & suction facility	Central	
Pulse oximeter	Available	10
Ambu bag	Available	10
Disaster trolley	Available	6
Crash Cart	Available	6
Emergency Drug Tray	Available	10

Defibrillator - 1 Ventilator - 2 X-ray Unit - 3 (1 = 2 mobile)

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Emergency Minor Operation Theatre available

Emergency Operation Theatre: available

Comments:

Clinical Laboratories

Central Clinical Laboratory: Under control of department of : Biochemistry. Is located in the hospital

Separate sections for pathology, microbiology, hematology & biochemistry: available

Technical staff : adequate/not adequate(as per Minimum Standard Requirements)

(b) Other laboratories: Bronchoscopy lab in Pul. Medicine, Echo Lab TMT Lab in Cardiology Deptt.

Centralized Hematology and Immunology lab in Medicine Deptt.

Emergency lab functional round the clock, Central Research Lab

In the college. Anatomy : 1 dissection hall
 1 Histology lab shared with Pathology for UGs
 4 labs in physiology
 1 in Biochemistry
 1 lab in Microbiology
 1 in Pharmacology
 1 in Community Medicine
 1 in Forensic Medicine

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2.10 Operation theatres

Type of O.T.s	No. of operation theatres	No. of tables
Major O.T.	: <u>17</u>	<u>19</u>
Minor O.T.	: <u>2</u>	<u>2</u>

2.10 Equipment available in O. T. Block (Specify numbers)

Dept	OT Table	Central A/C	Central Oxy / Nitrous Oxide	Boyles apparatus	Multiaar Monitor with Capnograph	Resp gas monitor	Resp gas monitor + pulse oximeter	Defibrillators	Ventilators	Infusion Pumps	Syringe Pumps	Any other
Gen Surgery (1)	<u>1</u>	<u>Yes</u>	<u>Yes</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	
Gen Surgery (2)	<u>2</u>	<u>Yes</u>	<u>Yes</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>No</u>	<u>No</u>	
ENT	<u>2</u>	<u>Yes</u>	<u>Yes</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>No</u>	<u>No</u>	
Ophthal	<u>2</u>	<u>Yes</u>	<u>Yes</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>No</u>	<u>No</u>	
Ortho	<u>2</u>	<u>Yes</u>	<u>Yes</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	
OBS & GYN	<u>3</u>	<u>Yes</u>	<u>Yes</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>No</u>	<u>No</u>	
ER/Septic	<u>1</u>	<u>Yes</u>	<u>Yes</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>No</u>	<u>No</u>	

Waiting area - Available (400 sqft.=2 no.) Pre-Anaesthetic / preparation room 12 beds,

Post Op recovery room 28 beds

APPEND AS ANNEXURE-VI the list of equipments

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Intensive Care: Following intensive areas are available -

Type	Beds (Required)	Beds (Available)	Patients admitted day of assessment	Central AC	Central Oxygen/suction	Major Equipment (Monitor, Ventilator, ABG, Pulse Oximeter etc.)
ICCU	5	<u>9</u>	<u>3</u>	<u>Yes</u>	<u>Yes</u>	<u>Monitor-9, Ventilator-2, ABG-1, Syringe pumps-9</u>
MICU	5	<u>6</u>	<u>4</u>	<u>Yes</u>	<u>Yes</u>	<u>Monitor-5, Ventilator-0, ABG-0, Syringe pumps-6</u>
SICU	5	<u>5</u>	<u>4</u>	<u>Yes</u>	<u>Yes</u>	<u>Monitor-7, Ventilator-7, ABG-1, Syringe pumps-6</u>
RICU (Preferable)	5	<u>Not available</u>	-	-	-	-
NICU/PICU	5	<u>14/8</u>	<u>3</u>	<u>Yes</u>	<u>Yes</u>	<u>Monitor-2/4, Pulse oximeter-2/4, Ventilator-1/4, Syringe pumps-2/2, Radiant Warmer-3/2, Phototherapy units-3/3, Resuscitation trolley-2/0</u>

Labour Room

Rooms	Beds	Remarks
Clean Cases	20	
Septic Cases	3	
Eclampsia	3	

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2.13 Radiological Facilities:

AERB Approval :

Yes, for 100mA X-ray machine and 64 Slice Ct machine and other machines were installed long back

* - AERB :-

License valid up to June 2015

(copy attached)

PNDT Approval :

Available valid up to July 2016

(copy attached)

Equipment	Log Bok Availability	Downtime	Functional Status at the time of assessment	
Mobile X Ray 30 mA : 60 mA : 100 mA:	<u>Yes</u> 2 No. 3 No. Not available	<u>10-20 min.</u> <u>10-20 min.</u> <u>10-20 min.</u> =	<u>Functional</u> <u>Functional</u> <u>Functional</u> =	Shortage of 1 mobile unit of 30mA 1 mobile unit of 60mA 1 static unit of 300ma 1 static unit of 500mA 1 DEXA Scan (Bone densitometry) available
Static X Ray 300 mA : 500mA : 800 mA 1000mA	<u>Yes</u> 1No. 1 No. 1No. with IITV & Fluroscopy 2 No.	<u>10-20 min.</u> <u>10-20 min.</u> <u>10-20 min.</u>	<u>Functional</u> <u>Functional</u> <u>Functional</u> <u>Functional</u>	
CT: 64 slice CT.	Yes 1 No.		<u>Functional</u>	
MRI (optional) 1.5 Tesla	Yes 1 No.		<u>Functional</u>	
USG: Colour Doppler- Black & White-	Yes 4 Nos. Yes 5 Nos.		<u>Functional</u>	

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S. K. Singh

- 4 Blood Bank: Available and functional: yes
 Number of units dispensed in a day 40
 Number of units stored on day of assessment 220

License valid up to: (LICENCE NUMBER AND COPY TO BE APPENDED AS ANNEXURE-VII)

5 Pharmacy: Pharmacist/Staff available: List to be included

- No. of sub-stores located in different parts of hospital: 5 in the main hospital and 1 in the KNH OBG hospital
- Average no. of patients per day given drugs: 600 out door and 600 indoor . patients

6 Central sterilization Department:

- Timings 8:00Am to 8:00PM & Shifts: 2
- Equipment: Horizontal autoclaves 5 Vertical autoclaves -2, bowl sterilizer-2 & instrument washing machine & disinfecting -2.
- ETO Sterilisers / Flash sterilizer (Desirable):No
- No. of Bins 40-50 Trays :20-30 Packs sterilized:20-30/day. Bins 40 Trays 25, packs 30 Sterilized on day of assessment :
- Sterilization validation facilities available : Chemical / microbiological Yes, both
- Separate receiving and distribution points Not Available
- staff: adequate Incharge: HOD , Aneasthesia

- 7 Intercom: Available : yes
 No. of incoming lines:20 No. of extension lines: 325

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2.18 Central laundry : Outsourced. (MOU attached)

No. of staff available: : Not applicable

Type of Laundry : N.A.

2.19 Kitchen/ Alternative Arrangements

- | | | | |
|---|-----------|--------------------|--------------|
| • Electric City /Gas : | Gas | | |
| • Food free of charge: | Yes | Number of patients | 600 x 3meals |
| • Provision of special diet: | Yes | | |
| • Services of a nutritionist/dietician: | Available | | Number: 1 |
| • Storage facilities | Available | | |
| • Service trolley | Available | | |

2.20 Total no. of Canteens: For staff - 3, For students - 3.

2.21 Arrangements for biomedical waste management.

Authorisation Certificate from State Pollution Control Board: Available

- | | |
|----------------------|--|
| • Outsourced: | MOU Attached |
| • Incinerator : | Not available -2 (double chamber in IGH) |
| • Diesel-capacity: | N.A. |
| • Electric capacity: | N.A. |
| • ETP / STP | STP |

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12-4-2014

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MEDICAL COLLEGE

Teaching Programme* : It consists of

Lecture	Yes, Monthly Schedule Prepared
Demonstration	Yes, Monthly Schedule Prepared
Clinical posting	Yes, Monthly Schedule Prepared
Clinical Pathological Conference	Yes, Weekly Schedule Prepared
Grand Rounds	Yes, Weekly Schedule Prepared
Statistical Meeting	Yes, Weekly Schedule Prepared
Seminars	Yes, Monthly Schedule Prepared
Organized: As per Council recommendations	Yes

Teaching Facilities in: Anatomy, Physiology, Biochemistry, Pharmacology, Pathology, Microbiology, Forensic Medicine & Community Medicine

ments (verify dept wise data from form A & B made available by the institution and correlate with MSR regulations by MCI).

Anatomy

Number of Demonstration Room/s	Available 2 No. (1 shared with Pathology)	AV Aids	OHP with screen LCD Projector and screen
Capacity	40		
Number of practical laboratory/ies -	1	Museum	Yes
Number of Lab seats -	100	Mounted specimens	330
Number of microscopes/laboratory	109	Models	160
		Bone Sets	Adequate
		MRI CT	Available
Number of dissection tables	15 big, 10-small	Number of cadavers	6
Cold store / cooling chambers	Not Available	Storage tank	Big- 3, Small -6
Embalming room	Yes	Band saw	Available
Lockers	100		

adequate exhaust, light, water supply and drainage facilities Available
 deficiency if any: 1 demonstration room is shared with Pathology. Cooling chambers not available.

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3.4 Physiology

Number of Demonstration Room/s	1	AV Aids	Available
Capacity	50		
Amphibian laboratory	Available	Haematology laboratory	Available
Seats	60		
Mammalian laboratory	Available	Clinical Physiology	Available
Departmental Library	Available	Research Lab.	Available
Preparation rooms	Available		

Deficiency if any: _____

3.5 Biochemistry

Number of Demonstration Room/s	1	AV Aids	OHP, LCD Projector with computer
Capacity	30-35		screen
Number of practical laboratory/ies -	1	Library / Seminar rooms	Yes (Demonstration - cum- Seminar Room (Yes))
Number of Lab seats -	55-60	Research Lab.	Yes

Deficiency if any: _____

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Pathology

Number of Demonstration Room/s	1 shared with department of Anatomy	AV Aids	Available LCD,OHP
Capacity	45		
Practical labs. Morbid Anatomy/Histopath./ Cytology Clinical Pathology/Haematology	Available Available	Museum -Specimens -Catalogues	400 Available
Departmental library	Available 120 Seating Capacity		
Research lab.	Available		

Microbiology

Number of Demonstration Room/s	1	AV Aids	Available
Capacity	50 students/batch		
Number of practical laboratory/ies -	1	Media preparation facility	Yes
Number of Lab seats -	50	Auto Claving	Yes
Number of microscopes/laboratory	96	Washing and drawing room	Yes
Number of service laboratories (7)	Bacteriology, Serology, Virology Tuberculosis, Mycology, Immunology, Parasitology	Museum	1

Deficiency if any: _____

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3.8 Pharmacology

Number of Demonstration Room/s	1	AV Aids	OHP with screen, White Board, Charts- ore t gab 100, Laptops
Capacity	55		with LCD projector and screen
Experimental Pharmacology	Yes	Museum: 20:6x16.10feet	
Clinical pharmacology/pharmacy	Yes	-Specimens : drug sample 79	
		-Charts : 35	
		-Models : 4	
Departmental Library	Yes	-History of Medicine : 19 pictures available	
Research lab.	Yes	-Catalogues : available	

Deficiency if any: _____

3.9 Forensic Medicine

Number of Demonstration Room/s	1 Located in the museum	AV Aids	OHP, Slide Projector, LCD Projector,
Capacity	30		
Forensic histopathology	Shared with department of Pathology	Anthropology	Adequate
Serology	Shared with deptt. of Microbiology	Toxicology	Is in collaboration with State FSL Junga, Distt, Shimla under Forensic science Development Board
Autopsy room	Available	Cold Storage	Available in casualty Department
Museum : Yes Medico-Legal specimens 210, Charts -55, Prototype fire arms 15, slide-Nil, Poisons -more than 100, photographs-120, catalogues-10			
Departmental library - available		Research lab - shared with the central Research lab of College	

Deficiency if any: _____

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10 Community Medicine

Number of Demonstration Room/s	1	AV	Available
Capacity	40	Aid	OHP, computer, VCR, Colour TV, LCD Screen, Interactive board
Museum : Yes Charts -40, Models -28, Specimens 61, catalogues-43,			
Practical lab.	Available		
Departmental Library	-Available with 128 books and 15 journal, 3 online journals,		
Research lab	- Not available	Most of the projects are done in fields.	

Health Centers (Department of Community Medicine)

PHC I :- Mashobra , 15km (Distance from the college)

PHC II :- Shoghi, 12 km(Distance from the college)

PHC III :- Dhani, 22 km(Distance from the college)

Out of the above three PHCs Mashobra, has been upgraded to RHTC.

Population covered by the RHTC	33,974
It is under the control of the	Teaching and training under the control of Principal IGMC, Shimla
Students and interns posted in batches of	In batches of 17-20
Separate blocks for accommodating boys in 5 rooms having 15 beds. Girls 5 rooms having 15 beds .	Available

Ravinder

Sharma
12-4-2014

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Facilities for cooking & dining	Available
Daily OPD/IPD	50-70 OPD/5-10IPD
Specialist visits if any	Gynecologist from KNH for family planning camps
Cold chain equipment available	Available
Survey/MCH/Immunization/FP registers	Available
Activities under the National Health Programmes	GFATM project, NPCB (National Project for control of blindness), RNTCP(Revised National Tuberculosis Programme)

Details of U.H.T.C.:Boileugnaj Place: 8 km Distance from college

Population covered by the UHC	7630
It is under the control of the	Teaching and training under the control of Principal of IGMC, Shimla
Students and interns posted in batches of	25 (MBBS II & III), (5-10) Interns, 1 PG student (1 st Year), B.Sc Nursing from IGMC and Private , 5 M.Sc. Nursing
Daily OPD/IPD	45 OPD
Survey/MCH/Immunization/FP registers	Family survey Eligible couple Register (MCH/Immunization/Family planning) Family survey Register
Specialist visits if any	Asst. Prof. From Community Medicine -cum Pediatrician
Deficiency if any	-----

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12.4.2014

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1 CONDUCT OF III MBBS EXAMINATION (only for recognition)

- University which conducts Examination: H.P. University
 - No. of Candidates appeared in Examination: 100
 - The III MBBS examination (Part-II) was conducted satisfactorily: yes
- Centre for written/practical examination : IGMC, Shimla

Comments: _____

Medical College-Staff Strength : as per attached appendix.

Following teaching staff could not be counted due to reasons mentioned against each:

Name	Designation	Department	Remarks
Vinay Shankar	Professor	Dermatology	On leave due to death in the family
Kavita Negi	Asstt. Prof.	Anatomy	On medical leave (Spinal injury)
Nidhi Chauhan	Sr. Resident	Psychiatry	On Maternity leave

Each list of faculty on leave

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12-04-2014

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Shortages Teaching Faculty	6.14% (that is i.e. 7 out of 114) as under:-
Professors:	1 Dermatology
Associate Professor	1 Physiology
Assistant Professor	1 Statistician -cum-Assistant Professor Community Medicine
Tutor	4(3 Anatomy, 1 Biochemistry)
Shortage	5.9%(that is i.e. 6 out of 101) as under:-
Senior Residents	2 in TB and Chest, 2 in Psychiatry, 1 in Ortho and 1 in Ob G
Junior Residents	Nil shortage

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12.4.2014

Signatures of the Assessors

Seema
12.4.2014
(SEEMA MADAN)

Shankar
Signatures of the Dean/Principal.
Principal
(Indira Gandhi Medical College) HIAL
Shimla - 171001

Faculty chart showing requirement for 100 admission with Post Graduate courses

	Req. for 100 admission			PG seats per year	Units	Required for 100 admissions with PG			Available			Deficiency
	Prof.	Assoc.P	Asstt.P			Prof.	Assoc.P	Asstt.P	Prof.	Assoc.P	Asstt.P	
Medicine	1	3	4	12	4	4	4	4	4	4	5	Nil
Physics	1	1	2	5 + 2	2	2	2	2	3	2	1	Nil
Chemistry	1	0	1	2	1	1	1	1	1	0	2	Nil
Microbiology	1	0	1	3	1	1	1	1	0	1	1	1 Prof.
Pathology	1	0	1	3	1	1	1	1	1	1	1	Nil
Surgery	1	3	4	12	4	4	4	4	4	4	8	Nil
Paediatrics	1	1	2	5	2	2	2	2	2	2	3	Nil
	1	0	1	4	2	2	2	2	2	2	3	Nil
Pharmacology	1	0	1	4	2	2	2	2	2	2	3	Nil
	1	2	3	9	4	4	4	4	2	3	7	Nil

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12-4-2014

Seema
(Seema Madan) 12.4.2014
Prof. & Head, Deptt. of Anatomy
GMC, Secunderbad

Summary of deficiencies observed at Indira Gandhi Medical College Shimla

1. Central Library: Journals not available for the past 2 years i.e. 2012, 2013 and 2014.
2. Examination Hall: Capacity 200 available against 500 required.
3. Lecture Theatres: One Lecture theatre of capacity 250 not available.
4. Anatomy: one demonstration room is being shared with pathology.
Cooling cabinet for cadavers not available.
5. Radiology Department : Shortage of
 - 1 mobile unit of 30mA
 - 1 mobile unit of 60mA
 - 1 static unit of 300mA
 - 1 static unit of 500mA

6. HOSTEL - SHORTAGE OF ACCOMODATION FOR INTERNS.

WORK DISTRIBUTION BETWEEN THE ASSESSORS:

Dr. Seema Madan: Pre and Para clinical departments infrastructure and facilities

Examination hall & auditorium

Central Library

Playgrounds and gymnasium

Physical verification of faculty of Pre and Para-clinical

ENT and Ophthalmology

Skin and Pulmonary Medicine

Dr. Dinkar Rupa Mhasde: Clinical Departments

RHTC and UHTC

Hostels

Physical verification of faculty of Gen. Medicine, Pediatrics,

Gen. Surgery, Orthopedics, Anesthesia, Radiology and

Psychiatry & Ob&G.

Jhaach
12-4-2014

Seema 12.4.2014.
(SEEMA MADAN)

