

Dy. No. 156818
11/03/19.

1

MEDICAL COUNCIL OF INDIA

ASSESSMENT FORM FOR PRE-PG ASSESSMENT FOR 100 MBBS ADMISSIONS REPORT

(INCREASE IN ADMISSION CAPACITY FROM ____ TO ____)

Verification of Compliance

Part - A-III (2019-20)

(to be filled by the Assessors)

1.1 1. Type of Assessment

U/S 10A-regular/compliance: Letter of Permission(), 1st renewal(), 2nd renewal (), 3rd renewal (), 4th renewal ()

U/S 10A-Increase Admission Capacity :Regular/Compliance: Letter of Permission(), 1st renewal(), 2nd renewal(), 3rd renewal (), 4th renewal ()


U/S 11- Recognition - Regular/Compliance

Continuation of Recognition - Regular / Compliance ()

Any Other: PRE-PG ASSESSMENT FOR 100 MBBS ADMISSIONS (COMPLIANCE VERIFICATION)

2.

Name of the Institution	:	Bundelkhand Medical College, Sagar, Madhya Pradesh
Address	:	Tilli Road, Shivaji Ward, Sagar, Madhya Pradesh Pin-470001
Telephone No.	:	07582-236270, 236457


Dr. Meera S. 7/3/2019


Dr. R. K. Bansal

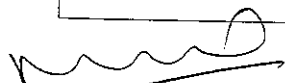

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Dean, BMC Sagar 7/3/19

E-mail	:	deansmc08@yahoo.co.in		
College Website :		www.bmcsagar.edu.in		
Council Letter No. & Date	:	MCI-34(41)(UG)/2017/ Pre-PG/MP/Med/ dated 01.03.2019		
Assessment Date:	07.03.2019	Last Assessment Date :	06.09.2018	
PG Courses	:	Letter of permission received from MCI to start Post Graduation in Physiology (dated 21/01/2019), Anatomy (dated 17/02/2019), Pharmacology(dated 17/02/2019) and Community Medicine(dated 09/01/2019).		

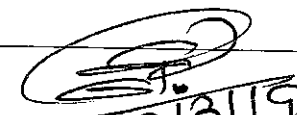
3. Particulars of Assessors

Name of the Assessors	Correspondence Address	Contact No.	Email
Dr. Meera S. Co-ordinator	Professor & HOD, Deptt. of Biochemistry, Govt. Medical College, Mysore, Karnataka	09972024898	meerabiochem@yahoo.co.in
Dr. R. K. Bansal	Professor, Deptt. of Community Medicine, Surat Municipal Institute of Medical Education & Research, Surat, Gujarat	09428627444	drskbansal@gmail.com
Dr. Krishna Gopal	Addl. Professor, Deptt. of Surgery/Gen. Surgery, Indira Gandhi Instt. of Medical Sciences, Sheikhpura, Patna (Bihar)	08294155575	gopakrishh@gmail.com


Dr. Meera S.



Dr. R. K. Bansal


Dr. Krishna Gopal

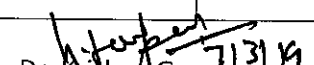

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4. Verification of compliance submitted by institute:

Sr. No.	Deficiencies reported from GOI/MCI	Compliance by College sent to GOI/MCI (05/01/2019)	Remarks of the Assessors after the assessment
1	The Deficiency of faculty is 13.2% and of Resident is 12.9%,	<ul style="list-style-type: none"> List of Faculty who have joined after last MCI Inspection is attached. <u>Annexure-1</u> Now the deficiency of faculty is 9.43%. Advertisement has been published for the remaining vacant post of Professor, Associate Professor, Assistant Professor and Demonstrator & further recruitment of faculty is under process. Interviews are held every Tuesday. Copy of advertisement is attached. <u>Annexure-2</u> 	The Deficiency of faculty is 14.15% and of Resident is 22.58%,
		<ul style="list-style-type: none"> List of Residents who have joined/selected after last MCI Inspection is attached. <u>Annexure-3</u> 	



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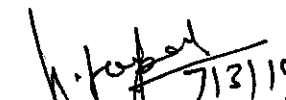

Dr. Krishna Gopal 7/31/19



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		<ul style="list-style-type: none"> • Now the deficiency of faculty is 9.67%. • Further recruitment of Residents is under process. Walk in interview are held every Tuesday. <u>Annexure-4</u> 	
3	Departments of Skin & Psychiatry do not exist.	<ul style="list-style-type: none"> • Department of Skin & Psychiatry is available. • Photographs of Departments of Skin & Psychiatry are attached. <u>Annexure-5</u> • Photocopy of OPD and IPD register is attached herewith. <u>Annexure-6</u> 	Department of Skin & Psychiatry is demarcated with bed strength of 10 in each department.
4	Clinical material, Radiological investigation and laboratory investigations not sufficient.	<ul style="list-style-type: none"> • Clinical material, Radiological investigation and laboratory investigations are sufficient. • The details of last three months are attached herewith. <u>Annexure-7</u> 	Clinical material, Radiological investigation and laboratory investigations data are entered in clinical material sheet.


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5. Clinical material: 07/03/2019

Item	On Day of assessment		Remarks
O.P.D. attendance at 2.PM on first day	1344		Data was provided by the Medical Superintendent of the Hospital.
Casualty attendance (24 hrs. data)	21		
No of admissions	65		
No. of discharges	54		
Bed occupancy% at 10.00 AM on first day	82.5%		
Operative Work			
No, of major surgical operations	15		
No. of minor surgical operations	37		
No. of normal deliveries	02		
No. of caesarian sections	02		
Radiological Investigations (No. of patients)	O.P. D	I.P.D	
X-ray	115	57	
Ultrasonography	73	26	
Barium, IVP etc.	01 (Ba) 01 (MCU)	01 (Ba)	
C.T. Scan	-	09	


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Item	Day of assessment		Remarks
	O.P.D	I.P.D	
Laboratory Investigations - No. of Patients/samples			
Biochemistry	320	715	
Microbiology	07	04	
Serology	104	67	
Hematology	337	284	
Clinical Pathology			
Histopathology	-	08	
Cytopathology	07	-	



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6. Medical College-Staff Strength:

Name of College: **Bundelkhand Medical College, Sagar (M.P.)**

Number of students **100 MBBS (UG) students admitted every year.**

PG Courses (Yes/No): Letter of permission received from MCI to start Post Graduation in Physiology (dated 21/01/2019), Anatomy (dated 17/02/2019), Pharmacology(dated 17/02/2019) and Community Medicine(dated 09/01/2019).

Calculation Sheet (Date: 07/03/2019)

Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
Anatomy	Professor	1	-	1	1	NIL
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	1	-	1	2	
	Tutor	3	-	3	2	
Physiology	Professor	1	-	1	1	NIL
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	1	-	1	1	
	Tutor	3	-	3	3	
Biochemistry	Professor	1	-	1	1	NIL
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	1	-	1	1	
	Tutor	3	-	3	3	

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Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
Pharmacology	Professor	1	-	1	2	NIL
	Assoc. Prof.	1	-	1	0	
	Asstt.Prof.	1	-	1	3	
	Tutor	2	-	2	2	
Pathology	Professor	1	-	1	0	Def. - 01 Prof.
	Assoc. Prof.	2	-	2	3	
	Asstt.Prof.	3	-	3	2	
	Tutor	4	-	4	5	
Microbiology	Professor	1	-	1	1	NIL
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	1	-	1	1	
	Tutor	3	-	3	3	
Forensic Medicine	Professor	1	-	1	0	Def. - 01 Prof.
	Assoc. Prof.	0	-	0	0	
	Asstt.Prof.	1	-	1	1	
	Tutor	2	-	2	2	
Community Medicine	Professor	1	-	1	0	Def. - 01 Prof.
	Assoc. Prof.	2	-	2	2	
	Asstt.Prof.	2	-	2	5	
	Epidemio-Logist-Cum-Asstt.Prof.	1	-	1	1	
	Statistician-Cum-Tutor	1	-	1	1	
	Tutor	3	-	3	3	
General Medicine	Professor	1	-	1	0	Def. - 01 Prof. and 01 SR.
	Assoc. Prof.	3	-	3	3	
	Asstt.Prof.	4	-	4	4	
	Sr. Resident	4	-	4	3	
	Jr. Resident	8	-	8	8	

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Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
Paediatrics	Professor	1	-	1	1	NIL
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	2	-	2	2	
	Sr. Resident	2	-	2	2	
	Jr. Resident	4	-	4	4	
Tuberculosis & Respiratory Diseases	Professor	1	-	1	0	Def. - 01 Prof., 01 Asst. Prof. and 01 SR
	Assoc. Prof.	0	-	0	0	
	Asstt.Prof.	1	-	1	0	
	Sr. Resident	1	-	1	0	
	Jr. Resident	1	-	1	1	
Dermatology, Venereology & Leprosy	Professor	0	-	0	0	Def. - 01 Asso. Prof. and 01 Asst. Prof.
	Assoc. Prof.	1	-	1	0	
	Asstt.Prof.	1	-	1	0	
	Sr. Resident	1	-	1	2	
	Jr. Resident	1	-	1	1	
Psychiatry	Professor	0	-	0	0	Def. - 01 Asso. Prof., 01 Asst. Prof. and 01 SR.
	Assoc. Prof.	1	-	1	0	
	Asstt.Prof.	1	-	1	0	
	Sr. Resident	1	-	1	0	
	Jr. Resident	1	-	1	1	
General Surgery	Professor	1	-	1	1	Def. - 03 SR
	Assoc. Prof.	3	-	3	3	
	Asstt.Prof.	4	-	4	4	
	Sr. Resident	4	-	4	1	
	Jr. Resident	8	-	8	8	



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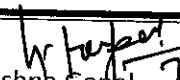

Dr. Krishna Gopal


Dean, BMG Sagar

Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
Orthopaedics	Professor	1	-	1	1	Def. - 02 SR
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	2	-	2	2	
	Sr. Resident	2	-	2	0	
	Jr. Resident	4	-	4	4	
Oto-Rhino-Laryngology	Professor	1	-	1	1	NIL
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	1	-	1	1	
	Sr. Resident	1	-	1	1	
	Jr. Resident	1	-	1	1	
Ophthalmology	Professor	1	-	1	1	Def. - 01 Asso. Prof.
	Assoc. Prof.	1	-	1	0	
	Asstt.Prof.	1	-	1	1	
	Sr. Resident	1	-	1	1	
	Jr. Resident	1	-	1	1	
Obstetrics & Gynaecology	Professor	1	-	1	0	Def. - 01 Prof. and 02 SR
	Assoc. Prof.	1	-	1	2	
	Asstt.Prof.	2	-	2	3	
	Sr. Resident	2	-	2	0	
	Jr. Resident	4	-	4	7	
Anaesthesiology	Professor	1	-	1	1	Def. - 02 Asst. Prof. and 03 SR
	Assoc. Prof.	2	-	2	2	
	Asstt.Prof.	4	-	4	2	
	Sr. Resident	3	-	3	0	
	Jr. Resident	4	-	4	4	


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Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
Radio-Diagnosis	Professor	1	-	1	0	Def. - 01 SR
	Assoc. Prof.	1	-	1	1	
	Asstt.Prof.	1	-	1	1	
	Sr. Resident	2	-	2	1	
Dentistry	Professor	1	-	1	1	Def. - 01 Asso. Prof.
	Assoc. Prof.	1	-	1	0	
	Asstt.Prof.	1	-	1	1	
	JR	1	-	1	1	

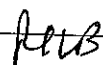
Notes:**For purpose of working out the deficiency:**

(1) The deficiency of teaching faculty and Resident Doctors shall be counted separately.

(A) For Teaching Faculty:

- (a) For calculating the deficiency of faculty, Prof., Assoc Prof., Asst. Prof & Tutor in respective departments shall be counted together.
- (b) Any excess teaching faculty in higher cadre can compensate the deficiency of lower cadre of the same department only.
- (c) Any excess teaching faculty of lower cadre/ category in any department cannot compensate the deficiency of any teaching faculty in the higher cadre/category of the same department or any other department. e.g. excess of Assistant Professor cannot compensate the deficiency of Associate Professor or Professor.
- (d) Excess/Extra teaching faculty of any department cannot compensate the deficiency of any teaching faculty in any other department.


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Dean, BMC Sagar

(B) For Resident Doctors:	
(a)	Excess of SR can be compensated to the deficiency of JR of the same department only.
(b)	Excess SR/JR of any department cannot compensate the deficiency of SR/JR in any other department.
(c)	Any excess of JR cannot compensate the deficiency of SR in same or any other department.
(d)	Any excess/ extra teaching faculty of same or any other department cannot compensate the deficiency of SR/JR. e.g. excess of Assistant Professor cannot compensate the deficiency of SR or JR.
(2) A separate department of Dentistry/Dental faculty is not required where a dental college is available in same campus/city and run by the same management.	
(3) Colleges running PG program require additional staff, beds & other requirements as per the PG Regulations - 2000.	

7. Details of Faculty/Residents not counted/accepted.

(Only faculty/residents who signed attendance sheet before 11:00 am on the first day of assessment should be verified. (In case of Junior Residents/Senior Residents on night duty, 12:00 noon.) No verification of Declaration forms should be done for the faculty/residents coming after 11:00 am of the first day of assessment)

Sr. No	Name	Designation	Department	Remarks/Reasons for Not Considering
				Following faculties in on Prebenchion Leave on the DATE of Assessment

- 1) Dr. Ramash. Pandey - Prof. medicine - CL
 - 2) Dr. Shikha Pandey - Prof. Obstetrics - CL
 - 3) Dr. Savita Verma - Prof. Patho. - EL
 - 4) Dr. Shashibala Choudhary - AP - Anaesthesiologist
 - 5) Dr. Manishi Gupta - Demo. micr.
 - 6) Dr. Lallesh Neti - AP. Anco - EL
 - 7) Dr. Manoj Sahu - AP. Anco - EL
- above mentioned faculties were present in last assessment

- 8. 1) Deficiency of Teaching Faculty: 14.15% (15 out of 106)
- 2) Deficiency of Resident doctors: 22.58% (14 out of 62)
- 9. Any other deficiency/remarks

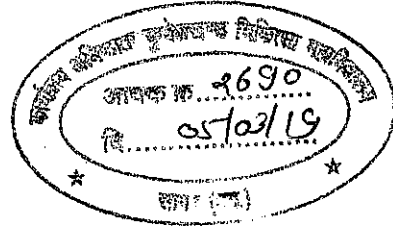
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Dr. Meera S. 7/3/19

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Dr. R. K. Bansal

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Dr. Krishna Gopal 7/3/19

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Dean, BMC Sagar 7/3/19

To
The Dean
Bme
Sagar



Sub: Regarding sanction of CL

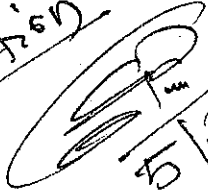
Respected Sir,

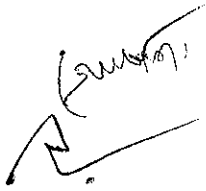
I humbly state that I am having some urgent work outstanding hence for grant use CL on 6,7,8 March and permission to head quarter leave.


In my absence administrative work look after by Dr. Anshu Dixit (Asst. Prof.) & clinical work by Dr. Kiran Dey (Asst. Prof.)

Thanking you Sir

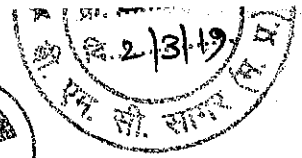
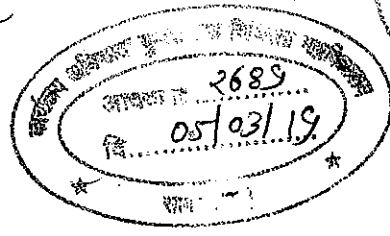
Date
5/3/19

Sanction

5/3/19




Dr. Ramen Pandey
Prof & Head
Medicine

10/
The Dear
BMC
Sagar.



Subject - Application for CL on
5th, 6th, 7th and 8th March.
Head q^r leave on the same.

Respected Sir,
This is to humbly
bring to your notice that I
Dr Shikha Pandey Proff Dept of
Obs / Gynae, have some urgent
work for which I need CL
for 4 days (5th to 8th March 2019)
along with permission to leave the
headquarters.
Kindly grant me permission
for the same and oblige. My work
will be seen by Dr Jagruti Nagal.

(Clinical & Administrative)
↳ Dr Shikha Jain

Signature
22/3/19

Jagruti Nagal (In case of any need
& Shikha Jain also see as she is senior to me) (Prof & Head)
Dept of Obs/Gynae

कार्यालय अधिष्ठाता शासकीय बुन्देलखण्ड चिकित्सा महाविद्यालय,
शिवाजी वार्ड, तिली रोड, सागर



फैक्स नं. 07582-236457

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सागर दिनांक 26/02/19

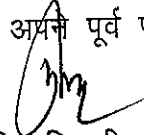
:: आदेश ::

श्री/श्रीमती/कुमारी डॉ० सविता वर्मा पद- प्राध्यापक का निम्नानुसार अवकाश उपभोग तिथि में स्वीकृत किया जाता है:-

- 1) अर्जित अवकाश दिनांक 25/02/19 से 05/04/19 तक 40 दिन
- 2) असाधारण अवकाश दिनांक से तक दिन
- 3) लघुकृत अवकाश दिनांक से तक दिन
- 4) अर्धवैतनिक अवकाश दिनांक से तक दिन
- 5) अवैतनिक अवकाश दिनांक से तक दिन
- 6) प्रसूति/पितृत्व अवकाश दिनांक से तक दिन

उन्हें दिनांक 24/02/19, 06/04/19, 07/04/19 के राजपत्रित/रविवार/द्वितीय/तृतीय शनिवार के का उपभोग करने की अनुमति प्रदान की जाती है उक्त अवकाश की समाप्ति के बाद उनकी पदस्थापना पद व स्थान की जाती है। असाधारण अवकाश की अवधि में उनकी वेतन वृद्धि के लिये चिकित्सा प्रमाण-पत्र नहीं होगा।

प्रमाणित किया जाता है कि यदि वे उपरोक्त अवकाश पर नहीं जाते/जाती तो अपने पूर्व पद पर कार्यरत थीं।


प्रभारी अधिकारी
बुन्देलखण्ड चिकित्सा महाविद्यालय
सागर (म.प्र.)
सागर दिनांक

165 /स्था./ 18

संबंधित सर्व श्री/श्रीमती/कुमारी डॉ० सविता वर्मा प्राध्यापक (पथ) विभाग की ओर सूचनार्थ प्रेषित।
वेभागाध्यक्ष/अधीक्षक जिला चिकित्सालय ओपीओडी विभाग की ओर सूचनार्थ प्रेषित।
मेरवा शाखा, स्थानीय कार्यालय, की ओर सूचनार्थ प्रेषित।
आपके खाते में / / की स्थिति में दिन का अर्जित/लघुकृत/अवैतनिक अवकाश शेष है।

31/04/19 181

प्रभारी अधिकारी
बुन्देलखण्ड चिकित्सा महाविद्यालय
सागर (म.प्र.)

कार्यालय अधिष्ठाता शासकीय बुन्देलखण्ड चिकित्सा महाविद्यालय,
शिवाजी वार्ड, तिली रोड, सागर

फोन नं 07582-236270

फैक्स नं. 07582- 236457

क्रमांक 1653/स्था./17

सागर दिनांक 26/02/19

:: आदेश ::

सहायक

श्री/श्रीमती/कुमारी डॉ०...लोकेश नेदी.....पद.....प्राध्यापक..... का निम्नानुसार अवकाश

उपभोग करने की तिथि में स्वीकृत किया जाता है:-

1) अर्जित अवकाश	दिनांक 05/03/19 से 25/03/19 तक	21	दिन
2) असाधारण अवकाश	दिनांक से तक	दिन
3) लघुकृत अवकाश	दिनांक से तक	दिन
4) अर्धवैतनिक अवकाश	दिनांक से तक	दिन
5) अवैतनिक अवकाश	दिनांक से तक	दिन
6) प्रसूति / पितृत्व अवकाश	दिनांक से तक	दिन

उपरोक्त दिनांक 03/03/19, 04/03/19 के राजपत्रित/रविवार/द्वितीय/तृतीय शनिवार के अवकाश का उपभोग करने की अनुमति प्रदान की जाती है उक्त अवकाश की समाप्ति के बाद उनकी पदस्थापना उनके पूर्व पद व स्थान की जाती है । असाधारण अवकाश की अवधि में उनकी वेतन वृद्धि के दिने चिकित्सा प्रमाण पत्र मांगे होंगे / नहीं होंगे ।

प्रमाणित किया जाता है कि यदि वे उपरोक्त अवकाश पर नहीं जाते/जाती तो अपने पूर्व पद पर कार्यरत रहते/रहती ।

नोट:- आपका अवकाश इस शर्त के साथ स्वीकृत किया जाता है कि अवकाश अवधि में महाविद्यालय में एम0सी0आई0 का निरीक्षण होने पर विभाग में आपकी उपस्थिति अनिवार्य होगी ।



प्रभारी अधिकारी

स्थापना शाखा

बुन्देलखण्ड चिकित्सा महाविद्यालय

सागर (म.प्र.)

सागर दिनांक

पृ.क /स्था./17

प्रतिलिपि:-

- 1) संलग्न सर्व श्री/श्रीमती/कुमारी/डॉ० लोकेश नेदी की ओर सूचनाार्थ ।
- 2) विभाग के एनेस्थिसिया विभाग की ओर सूचनाार्थ प्रेषित ।
- 3) डॉ० विभाग की ओर सूचनाार्थ ।
- 3) लघुकृत अवकाश पर उपरोक्त दिनांक के सूचना लिखित रूप में उचित समझाने से उक्त अवकाश में उन्हें उपभोग करने का अधिकार है ।

उक्त अवकाश पर उपरोक्त दिनांक के सूचना लिखित रूप में उचित समझाने से उक्त अवकाश में उन्हें उपभोग करने का अधिकार है ।

असाधारण अवकाश पर उपरोक्त दिनांक के सूचना लिखित रूप में उचित समझाने से उक्त अवकाश में उन्हें उपभोग करने का अधिकार है ।

लघुकृत/अर्धवैतनिक अवकाश इनमें हैं ।

11

प्रभारी अधिकारी

स्थापना शाखा

बुन्देलखण्ड चिकित्सा महाविद्यालय

सागर (म.प्र.)

कार्यालय अधिष्ठाता बुन्देलखण्ड चिकित्सा महाविद्यालय, सागर
शिवाजी वार्ड, तिली रोड, सागर(म.प्र.)

फोन नं. 07582-236270
फैक्स नं. 07582-236457

कमांक /स्था./राज/19

सागर दिनांक /03/19

// आदेश //


डॉ० शशिबाला चौधरी, सहायक प्राध्यापक, ऐनेरिथसिया विभाग को दिनांक 07/03/2019 से 02/09/2019 (180 दिवस) का मातृत्व अवकाश स्वीकृत किया जाता है ।

उक्त अवकाश की समाप्ति के बाद उनकी पदस्थापना उनके पूर्व पद व स्थान की जाती है । प्रमाणित किया जाता है कि यदि वे उपरोक्त अवकाश पर नहीं जाती तो अपने पूर्व पद पर कार्यरत रहती ।

अधिष्ठाता
बुन्देलखण्ड चिकित्सा महाविद्यालय
सागर (म.प्र.)
सागर दिनांक 6/03/19

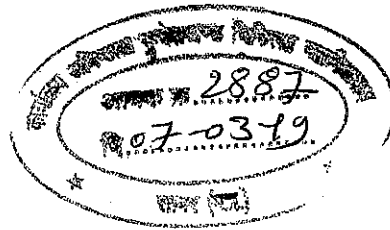
कमांक 1899 /स्था./राज/19,
प्रतिलिपि:-

1. आयुक्त सागर संभाग सागर की ओर सूचनार्थ ।
2. संयुक्त संचालक एवं अधीक्षक, बी.एम.सी की ओर सूचनार्थ ।
3. संबंधित विभागाध्यक्षकी ओर सूचनार्थ ।
4. संबंधितकी ओर सूचनार्थ एवं पालनार्थ ।
5. स्थानीय कार्यालय लेखा/स्वशासी की ओर सूचनार्थ ।
6. व्यक्तिगत नस्ती ।


अधिष्ठाता
बुन्देलखण्ड चिकित्सा महाविद्यालय
सागर (म.प्र.)

O To,

The Dean
BMC Sogro (M.P.)



through Proper channel,

subject: An application for maternity leave.

Respected Sir,

With due respect this is to bring to your kind attention that I Dr. Shanibala working as Assistant Prof in Dept of Anaesthesiology, apply for maternity leave from 07/03/19

So kindly grant me permission for same & do the needful

Thanking you

Shanibala

Yours sincerely

Dr. Shanibala Chandhary
Asst Prof.
Dept of Anaesthesiology
BMC Sogro

Date
06/03/19
RSH (e) Senchon

Recommended

Senchon

FORM NO.4

(See Rule 17)

**MEDICAL CERTIFICATE FOR GOVT. SERVANTS RECOMMENDED LEAVE
OR EXTENSION OF LEAVE OR COMMUTATION OF LEAVE**

Signature of the Government Servant..... Shashibala

I..... Dr. Sheela Jain..... after

careful personal examination of the case hereby certify that Shri/Smt./Kumari


Shashibala Chaudhary..... whose signature is given above is suffering

from Amenorrhoea moderate anovulatory 7 weeks..... and I consider that a period of absence from duty of

..... w.e.f. 21/2/19..... is absolutely necessary for the

restoration of his/her health.

Place Sagar
Date: 21/2/19


Authorised Medical
Officer
डॉ. शशी बाला चौधरी
MD
फिसल
स्नातकोत्तर
श्री लक्ष्मी श्याम विशेषज्ञ
इन्दिरा गान्धी मेडिकल कॉलेज, सागर
Reg. No. MP 7340

To.

THE DEAN

BMC Medical College
SACAR (M.P.)

Sub: - Regarding casual leave from 5th March to
9th March

Respected Sir: THROUGH PROPER CHANNEL

With due respect, I DR. MANOJ SAHU
Assistant professor in Dept of Anaesthesia.

here by to request you that due to
some emergency in my family, As
my Brother is going to operated for
liver transplantation in ILBS Hospital
Delhi on 5th March.

So I request for 5 Days
Casual leave from 5th to 9th March.

Kindly permit me leave and
oblige me.

Thanking you

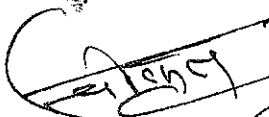

Manoj

Yours sincerely,

DR. MANOJ SAHU.

Assistant Professor
Dept of Anaesthesia

MOB. - 9977096962

कार्यालय अधिष्ठाता शासकीय बुन्देलखण्ड चिकित्सा महाविद्यालय,
शिवाजी वार्ड, तिली रोड, सागर

फैला नं. 07582-236457

सागर दिनांक 21/12/18

पृ.क. /स्था. / 18

:: आदेश ::

श्री/ श्रीमती/ कुमारी डॉ० सान्सी सुता पद- प्रसूति का निम्नानुसार अवकाश

करने की तिथि में स्वीकृत किया जाता है:-

1) अर्जित अवकाश	दिनांक	से	तक	दिन
2) असाधारण अवकाश	दिनांक	से	तक	दिन
3) लघुकृत अवकाश	दिनांक	से	तक	दिन
4) अर्धवैतनिक अवकाश	दिनांक	से	तक	दिन
5) अवैतनिक अवकाश	दिनांक	से	तक	दिन
6) प्रसूति / पितृत्व अवकाश	दिनांक 19/12/18	से	16/06/19 तक 180	दिन

उन्हें दिनांक के राजपत्रित/रविवार/द्वितीय/तृतीय शनिवार के

अवकाश का उपभोग करने की अनुमति प्रदान की जाती है उक्त अवकाश की समाप्ति के बाद उनकी पदस्थापना उनके पूर्व पद के स्थान की जाती है। असाधारण अवकाश की अवधि में उनकी वेतन वृद्धि के लिये चिकित्सा प्रमाण-पत्र माग्य होगा/नहीं होगा।

प्रमाणित किया जाता है कि यदि वे उपरोक्त अवकाश पर नहीं जाते/जाती तो अपने पूर्व पद पर कार्यरत रहते/रहती।

नोट:- आपका अवकाश इस शर्त के साथ स्वीकृत किया जाता है कि अवकाश अवधि में महाविद्यालय में एम0सी0आई0 का निरीक्षण होने पर विभाग में आपकी उपस्थिति अनिवार्य होगी।

प्रभारी अधिकारी

स्थापना शाखा

बुन्देलखण्ड चिकित्सा महाविद्यालय

सागर (म.प्र.)

सागर दिनांक

पृ.क. /स्था. / 18

प्रतिलिपि:-

- 1) संबंधित श्री/ श्रीमती/ कुमारी/ डॉ० सान्सी सुता मास्टर विभाग की ओर सूचनार्थ।
- 2) विभागाध्यक्ष विभाग की ओर सूचनार्थ प्रेषित।
- 3) डॉ० विभाग की ओर सूचनार्थ।
- 3) लेखा शाखा, स्थानीय कार्यालय, की ओर सूचनार्थ प्रेषित।

आप अवकाश पर जाने एवं आने की सूचना लिखित रूप में उचित माध्यम से इस कार्यालय में भेजें। नियमानुसार अवकाश हेतु आवेदन पत्र तीन सप्ताह पूर्व देना चाहिए। आपके खाते में की स्थिति में दिन का अर्जित/लघुकृत/अवैतनिक अवकाश शेष है।

प्रभारी अधिकारी

स्थापना शाखा

बुन्देलखण्ड चिकित्सा महाविद्यालय

सागर (म.प्र.)